



Meeting Minutes

Meeting Details – General Meeting

Meeting Date	Monday 29 October 2018
Meeting Commenced	7.35pm
Meeting Concluded	9.10pm
Venue	School library
Present	Kim Batina, Troy Sinclair, Emma Fuller, Toni Blundell, Mark Walters, Jane Rowlands, Rod Cohen, Jennifer Wilding, Kate Scanlan, Victoria Strang, Karen Wilson, Janine Roets, Monique Jenner, Emma Ireland, Corina Abuarchid, Nadia Beale, Amy Toohey, Pen Melis, Mel Reid, Sarah Fenner, Kate Weaver, Kristy Corbett, Natalie Dimmock, Jo Thomson, Helen Drummond
Apologies	Simone Naoum, Bec O'Brien, Gina Cassey, Sarah Dunne, Rebecca Letch, Danielle Kroschel, Suzie May, Bec O'Brien, Cathy Lander Graham, Angela Churchin, Lauren Seldon, Suz Walsh
Next Meeting Date	Tuesday 26 February 2019, AGM

Meeting Minutes

2.0 Minutes from Previous Meeting

Present minutes	Minutes from the 7 August 2018 meeting were ratified.
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3.0 Office Bearer Reports

3.1 President	<p>Kim Batina summarized the key points from the report. Kim Noted the success of the Halloween disco held on the 26/10/18 with good attendance and being well run.</p> <p>She also noted the need for succession planning and recruitment of new P&C members for the Executive committee, without which by law the P&C and the services it provides such as Canteen, Uniform, Banking and Book clubs will all have to cease. There is also a need for more volunteers to help run and operate the various P&C activities, so parents are urged to think how they can assist. We particularly encourage parents of the younger year groups to consider helping with the P&C. At the AGM in February all positions are open with currently only a few nominations received. Several members offered their services and the succession spreadsheet will be updated and circulated via Flexibuzz in coming weeks</p>
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	Thank you to Jenni Wilding for nominating herself for the Fundraising and Events Coordinator role next year.
3.2 Treasurer	<p>Toni Blundell summarized the budget which includes a slightly lower than budgeted voluntary and infrastructure contributions, but some are still rolling in so hopeful of achieving the budgeted \$14,671 surplus at the end of the year. Most of the \$191,231 cash on hand is allocated just not spent, the last column in the financial spreadsheet shows where that money is allocated to.</p> <p>We are still to receive entertainment book income.</p>

4.0 Sub Committee Reports

Art Bar Amy Toohey reported that it is planned for Saturday 23rd March 2019. Nicole Kettell and Toni Rockliff will be running the childrens artwork curation. If anyone wants to help contact Amy on chrisandamytoohey@googlemail.com

A budget was provided in the agenda, it has been revised as recent discussions indicate that ticket price may be reduced and catering costs removed. Instead food will be available to purchase. Projected profit is still \$15,000.

Seek approval from P&C to start expenditure as per the budget. A motion was passed that the P&C approves an Art Bar running cost budget of \$10,000, in anticipation of \$15,000 in profit, to allow the Art Bar committee to commence planning and purchasing for the event to be held in March 2019

Banksia Yearbook: Thank you to Janine Roets who volunteered to help coordinate this and next year. Also thank you to Mark Walters who has been doing most of the coordination of the content with the teachers.

Scholastic Committee: Vic Strang summarized her report and added that commission rewards was approximately \$500 from book club issue 7 which was processed last week. Need help at book fair, particularly between 8-9am on the 9 November. Sarah Fenner offered to help but another one or two would be great.

Canteen Karen Wilson noted that Staff changes were needed for 2019. With a shortfall in volunteers during 2018 Canteen is considering an extra staff member 3 days/week for 3 hours per day. Currently reviewing pricing and finances to see if this is feasible. Sadly, Fran is going to leave at the end of 2018. Advertise within the school for a 5d a fortnight job share arrangement. Be good to start them during T4 to train the person up whilst Fran is still here. Watching the fridge/freezer over summer as it tends to overheat.

Safety House

Rod Cohen reported that the state manager for Safety House attended the Floreat performance. 40 Floreat kids submitted entries into the statewide competition with some Floreat children winning prizes.

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Free name tags for bags will be distributed. Still looking to fill some gaps in the safety Houses coverage. Will be approaching the Floreat Uniting church parishioners to see if they can help

Uniform nothing to report

Sustainability. Troy Sinclair noted that Melanie Edwards (Yr 6 teacher) has been working on how sustainability is integrated into the curriculum across the year groups. Each year group will have a focus area and help is being sought from the P&C to develop and resource parts of this.

Next step is to get some parents together to workshop through the issue of sustainability at the school and P&C. Look to get together in mid-November, will put another call out via flexibuzz and to those that had expressed interest.

5.0 Principals Report

Jane Rowlands summarized the agenda report.

Jane Rowlands acknowledged Kim Batina's contributions to the school via her role on the P&C, given this is the last General Meeting she will be chairing. Acknowledge the need to have a strong P&C into 2019 as its part of the governance of the school in partnership with the dept and the board.

2019 enrollments now up to 607, may creep up a bit, but the real hit is the reduced income due to changes in the year group makeup as different years attract different levels of funding. Likely the school will have to decrease teacher/class numbers by one.

Cybersafety Google Images glitch was discussed. Request from parent for the school to communicate directly with parents of related classrooms/year group on matters of such importance in future.

Yet to hear about shade sails grant from Dept of Ed. Mark has made a \$10,000 application to Sunsmart in case it doesn't come through.

6.0 Other Matters

Funding Requests	<p>Cybersafety workshop: A motion was passed that the P&C reimburses the school for the recent Cyber Safety Parent Education workshop for the amount of \$590, to be paid by the end of Term 4 2018.</p> <p>Sick room bedding: A motion that the P&C fund the cost of new sheets for the sick room to the value of \$100.00, to be spent by the end of Term 4 2018.</p> <p>Discussion about playspace needs some framework to see where its going and best practice. A motion was proposed that the P&C funds the cost of a professional to provide consultation, concept drawings and indicative costs for</p>
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Items raised at the meeting	the next stage of the Playspace Project, up to the value of \$4,000, to be spent by the end of Term 1 2019.
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