



Meeting Minutes

Meeting Details

Meeting Date	Tuesday 22 nd March 2016
Meeting Commenced	7.33pm
Meeting Concluded	9.00pm
Venue	Library
Present	Mel Pexton, Kim Batina, Michal Haswell, Grant Taylor, Megan O'Shea, Rossana Panetta, Amy Toohey, Steve Godden, Rod Cohen, Michael McInerheney, Melinda Reid, Monique Jenner, Astrid Baulens, Claire Shoebridge, Lynette Dias, Victoria Strang, Chandie Greatwood, Catherine Johnson
Apologies	Kim Latham, Keira Bury, Louise Birbeck, Fran Cockerall, Tash Hawksley, Narelle Headley, Katie McLeod, Emma Smetana
Next Meeting Date	9 th May 2016

Meeting Minutes

1.0 Minutes from Previous Meeting

1.1 Present minutes	Available online and previously circulated
1.2 Accept minutes	Motion proposed to accept the minutes of the general meeting held on 16 February was seconded and carried unanimously
1.3 Matters arising from minutes	Matters arising from the minutes were not discussed and carried over to the next meeting.

2.0 Office Bearer Reports

2.1 President's Report	Mel Pexton (MP) extended thanks to the school community and especially those that volunteered to assist in the preparation and on the night of the Art Bar. Comments received about the Art Bar had been very positive and Mel Pexton agreed that the event was very successful. Mel Pexton extended thanks to Ainslie Satori for organizing a class rep get together
2.2 Treasurers Report	Presented by Kim Batina in Katie McLeod's absence. Mr McInerheney presented Kim Batina a cheque for \$83,026.35 for voluntary contributions to date. An updated P&C budget was tabled (attachment one) which correctly reflected the requirement to retain \$15,000 for running costs of the P&C. The \$15,000 comes out of the voluntary contributions and covers items such as insurance. Kim Batina commented on the P&Cs desire to link fundraising with the purchase of related equipment. For example, the funds



	<p>raised from the lapathon are intended to be used to purchase sporting equipment such as new faction tents. Budgeted a \$10,000 profit just in case there were unexpected expenses. Kim Batina expressed the P&Cs desire to approve wishlist expenditures as early in the year as possible as funds are received from the Art Bar fundraiser and voluntary contributions. Kim Batina explained that the Design a Brick costs related to receiving free delivery which is only available if we sell 200 bricks Kim Batina confirmed the P&C will promote the design a brick as an independent fundraiser now that the Art Bar is over. Astrid Baulin queried why there were no costs for the Art for Cards. Kim Batina will review and update the budget. Kim Batina confirmed that the budget will continue to be in the finance report, however the wishlist will sit as a separate standing agenda item. Motion tabled and approved to spend \$10,000 on air conditioning for the 2 x demountables. Motion tabled and approved to provide \$1,000 to Nicole Kettell from the Art Bar proceeds for use on art related items.</p>
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3.0 Sub-committee Reports

3.1 Social and Fundraising	<p>Discussed as first item due to massive success of the Art Bar fundraiser held on Saturday 19th March. Art Bar net profit calculated as \$16,556, of which \$9,000 was directly raised from selling student art work Extensive individual thank you's are mentioned in the fundraising subcommittee report. Thank you to Nicole Kettell for all the work that went into preparing the students art work. Thank you to Keira Bury for managing the organization of the event.</p>
3.2 Canteen	<p>Chandie Greatwood promoted the Bakers Delight offer of a 10% contribution to the school when people purchase items. Chandie Greatwood advised that the fridge was being looked at tomorrow.</p>
3.3 Book Club	<p>Victoria Strang tabled the idea of stopping mail orders and doing all book club orders online. Motion tabled and approved to phase in 100% online ordering at a date the P&C Bookclub Committee chooses.</p>
3.4 Uniform	<p>Mel Pexton talked to the Uniform report. Mel Pexton advised that the uniform committee has suggested an online uniform shop. Sample sizes would still be available, however, all purchasing would be done online. The P&C is going to consider this proposal further.</p>
3.5 Grounds	<p>Mel Pexton talked to the Grounds report. Thanks to all PP parents who volunteered for the recent busy bee. General discussion about boys toilet maintenance. RC to</p>



	<p>continue working with staff to ensure chemicals are appropriately used to minimize the smell.</p> <p>Mel Pexton extended thanks to Grant Taylor and teachers for pursuing the boys toilet issue.</p> <p>General discussion regarding the year 6 outdoor zone, specifically how to minimize vandals damaging the area and theft.</p> <p>Motion tabled and approved to spend \$2,500 from infrastructure on the year 6 outdoor zone.</p> <p>Further investigation required regarding potential shading of the year 6 outdoor zone with the P&C to consider approval of further funds for this.</p>
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5.0 Principals Report

5.1 Principals Report	<p>Mr McInerheney asked for information on how much each individual student art work sold for at the Art Bar, so he can pass this information on to NK.</p> <p>Mr McInerheney advised NK would be keen to do the Art Bar again, but not in term one, potentially later in the year.</p> <p>Mr McInerheney incidental feedback was that it was hard to find people to buy a raffle ticket from on the evening of the Art Bar.</p> <p>Mr McInerheney urged yr 3 to 6 parents to approve and return the note from Katrina Kelso a Curtin PHD student who is researching comprehension gaps in students. MMc confirmed this was a great initiative that parents should support.</p> <p>Mr McInerheney confirmed that a solution would be found regarding airconditioning for the 2 demountables and he was still in negotiation with the Department of Education..</p> <p>Mr McInerheney said the first step in looking at an ipad per student was to meet with the school board. Subsequent to that, Mr McInerheney suggested surveying parents generally about technology.</p> <p>Monique Jenner queried whether the SeeSaw app would be more widely used in the school. Mr McInerheney indicated it would as teachers picked up the technology.</p> <p>Mr McInerheney confirmed budget spent on pre-approved items:</p> <ul style="list-style-type: none">\$1 680 TV\$189 x s TV stands\$750 yard sweeper\$1090 x 4 blinds (\$4360) <p>Mr McInerheney requested that room 4 be included in the blinds purchase considering the blinds were significantly cheaper than budgeted</p> <p>Motion tabled and approved to include room 4 in the blinds purchase.</p> <p>General discussions regarding the proposed transportables. Mr McInerheney advised he had not been told of a specific date but would keep asking the Department of Education.</p>
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	<p>General discussion regarding potential new build. Mr McInerheney advised that feasibility studies were being done and it was still with the government for consideration.</p> <p>Lynette Dias queried if FPPS was still participating in PIAC and if so what the details were. Rod Cohen confirmed that at this stage PIAC had only been offered to year 3s but he anticipated PIAC being offered to yr 2 and yr1 further in the school year.</p>

5.0 Other Matters Raised for Discussion

5.1 Safety House	<p>Queried whether P&C could pay \$11 fee to make becoming a safety house more desirable. Total cost approximately \$70. Retrospective fee so that all existing safety houses now have to apply for working with children check.</p> <p>Motion tabled and approved to reimburse \$11 for each working with children check for safety house families.</p> <p>Rod Cohen raised the option of getting the local churches involved</p> <p>Mr McInerheney advised he would sign off the working with children forms and be responsible for checking as they expire.</p>
5.2 Traffic Management	<p>Lynette Dias advised that a TYPE B road crossing had been approved which required a parent traffic warden. This position can be paid or unpaid and is a 5 year position with powers vested by the police.</p> <p>Mel Pexton extended thanks to Lynette for getting this far and advised the P&C would have to investigate further the feasibility of a parent traffic warden. Mel Pexton and Mr McInerheney to discuss the issue further.</p> <p>Lynette Dias to get more information about the details of the parent traffic warden requirements</p>
5.3 Mothers Day Stall	<p>Mel Pexton extended thanks to Narelle Klvac for her initiative and generosity with the mothers and fathers day stalls over the years. Mel Pexton confirmed that Narelle was looking for new volunteers to coordinate the stalls, cupcakes for a cure and a school disco. Natasha Hawksley has already advised she will assist with the stalls.</p>
5.4 Art for Cards	<p>Astrid Baulens queried the Art for Cards process and asked if artwork done through the course of the year could be used.</p> <p>Mr McInerheney advised he would ask Nicole Kettell to do artwork in term 2 for PP to yr 2 and term 3 & 4 for years 3 to 6.</p> <p>Astrid going to work with Art for Cards subcommittee to finalise this year's process.</p>

Floreat Park Primary School P&C Association



FPPS P&C 2016 Budget - ATTACHMENT ONE			
INCOME			Notes
Cash Balance Carried Forward at 31/12/2015	\$ 31,864		
Voluntary Contributions			
Voluntary Contributions K-PP	\$ 15,507		1
Voluntary Contributions Yr 1-2	\$ 16,273		1
Voluntary Contributions Yr 3-4	\$ 14,167		1
Voluntary Contributions Yr 5-6	\$ 10,051		1
Voluntary Contributions Whole School Cluster	\$ 6,222		1
P&C Running Costs	\$ 15,000		1
	\$ 77,220		
Infrastructure Levy 2016			
Voluntary Contributions	\$ 51,480		2
Fundraising and Social Events			
Entertainment Book	\$ 2,400		
ART BAR Fundraiser	\$ 14,000		
Design a Bricks	\$ 20,000		
Lapathon	\$ 8,000		
EduDance DVD	\$ 1,550		
Melbourne Cup Lunch	\$ 1,000		
Art for Cards	\$ 10,000		
Mother/Father Day Stalls	\$ 400		
Wine Drive	\$ 3,000		
	\$ 60,350		
Other Income			
Interest	\$ 1,500		
Grants & Donations	\$ 500		
	\$ 2,000		
TOTAL INCOME	\$ 222,914		
EXPENSES			
Class Cluster Wishlists			
Cluster K-PP	\$ 15,507		
Cluster Yr1-2	\$ 16,273		
Cluster Yr 3-4	\$ 7,167		3
Cluster Yr 5-6	\$ 3,051		3
Literacy Program Yr 3-6	\$ 14,000		3
	\$ 55,998		
Whole School Wishlist			
Cluster Wish list Bookrack	\$ 860		4
Cluster Wish list Art Drying Rack	\$ 1,000		4
Cluster Wish list Music Sound System	\$ 300		4
Balance of Wishlist Budget	\$ 4,062		
	\$ 6,222		
Infrastructure Wishlist			
Balance of IT Budget	\$ 30,080		6
Airconditioning for demountables, years 5/6	\$ 10,000		6
Blinds Rms 1-2-3-4 Infrastructure	\$ 7,500		7
Laptop Yr 6 Infrastructure	\$ 1,500		7
TV and TV Stand Yr 6 Infrastructure	\$ 2,400		7
	\$ 51,480		
Physical Education Wishlist			
Faction Tents	\$ 3,000		5
Interschool Sports Uniforms	\$ 3,800		5
Line Marking Machine	\$ 1,200		5
	\$ 8,000		
Items Funded From Last Years Surplus			
Raised Garden Beds Infrastructure	\$ 1,200		8
Yard Sweeper Infrastructure	\$ 1,300		8
	\$ 2,500		
Fundraising Costs and Projects			
Fundraiser Spend - Grounds Improvement	\$ 30,350		9
Art Bar Expenses	\$ 6,000		
Art Bar Contribution to Art Department	\$ 1,000		
Art for Cards Costs	\$ 5,000		
Design a Brick Costs	\$ 10,000		
	\$ 52,350		
P&C Running Costs			
Bank charges	\$ 20		
Bank EFTPOS Fees	\$ 500		
Banksia 2016	\$ 5,000		
Safety House WWC Fee Reimbursements	\$ 350		
Disco	\$ 1,000		
Yr 6 Graduation 2015	\$ 1,200		
MYOB Essential	\$ 261		
Photocopying	\$ 500		
WACSSO	\$ 1,000		
Allowance for Unbudgeted Costs	\$ 5,169		
	\$ 15,000		1
TOTAL EXPENSES	\$ 191,550		
Net Profit (Loss)	\$ 31,364		

Floreat Park Primary School
P&C Association

