



Meeting Minutes

Meeting Details

Meeting Date	24 th March 2015
Meeting Commenced	1930
Meeting Concluded	2100
Venue	Library
Present	Melissa Pexton, Kim Batina, Narelle Headley, Libby Hamilton, Brendan Walker, Rebecca O'Brien, Victoria Strange, Tony Perrin, Astrid Bauwens, Lynette Dias, Fran Cockerill, Louise Birbeck, Kim Latham, Keira Bury, Penelope Hickman, Kate Weaver,
Apologies	Karen Wilson, Andrea Lam, Paula Eley, Chandie Greatwood, Penelope Melis, Sally Hollis, Amanda Ritchie, Fiona Hyland, Karina Wong, Claire Spencer, Grant Taylor
Next Meeting Date	5 th May 2014

Meeting Minutes

2.0 Minutes from Previous Meeting

2.1 Present minutes	Presented
2.2 Accept minutes	Motion proposed to accept the minutes of the general meeting held on 17 th February 2015 was seconded and carried unanimously
2.3 Matters arising from minutes	Matters arising from the minutes were not discussed and carried over to the next meeting.

3.0 Office Bearer Reports

3.1 President's Report	Thank you to Narelle Klvac for organizing the Movie night. There was a great turn out and everyone had an enjoyable night. No further discussions on report.
3.2 Treasurers Report	<ul style="list-style-type: none"> • The City to Surf money from 2014 was finally received. • Libby wanted to acknowledge that the school is collecting the voluntary contributions for the P&C. The initial calculations received from the school on voluntary contributions and infrastructure levy is: <ul style="list-style-type: none"> ◦ Voluntary Contribution : \$46,650 (representing 60.7% - further breakdown between ELC and Years 1-6 not yet obtained)

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	<ul style="list-style-type: none"> o Infrastructure Contribution: \$30,900 (representing 60.3%) o Total received this term: <u>\$77,550</u> <p>Thank you to Awena and Kim for the additional work needed to collect the contributions.</p>
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4.0 Sub-committee Reports

4.1 Early Learning Centre	Thank you to Mr Walker for the 'speedy' installation of air conditioning in PP. No further discussion on report
4.2 Social and Fundraising	A big thank you to Swan Event Hire for kindly donating the Marquee for the whole school quiz night. No further discussion on report
4.3 Canteen	Nothing to report
4.4 Book Club	Thank you to all the volunteers. The book fair was again very successful with \$7600 raised. The school gets \$2700 to spend on resources for the library and classrooms. Victoria working with teachers to spend the money that was a result of the successful fair.
4.5 Uniform	No further discussion on report
4.6 Garden	Nothing to report
4.7 Grounds	Work nearly complete on drain. Only waiting on fabrication works. Now to begin on Stage 2 – 'The Skyline Project' Mulching and planting to occur in June/July. More detail to follow .
4.8 Artcards and Calendars	Discussion as to whether the art teacher will be supporting the program this year. Discussions to continue to formulate a plan.
4.9 Safety House	No further discussions.

5.0 Principals Report

5.1 Principals Report	Air conditioning completed in the preprimary. A new power source needed for the kindy. Mr Walker working with the education department to rectify this matter. No further discussion on report.
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6.0 Other Matters Raised for Discussion

6.1 2013 Audit Report Update	Audit now complete. Exec to meet with N Klvac to review audit and recommendations.
6.2 City to Surf 2014 Money	Motion passed to purchase 2 3x4.5 durable portable shades to the total of \$1800.00. City to Surf 2014 money of \$1730.00 to go towards the shades and P&C to contribute up to \$100.00 to make up to \$1800.00. All in favor and motion was carried unanimously.
6.5 Traffic	Discussion on traffic and pedestrian crossings along Chandler

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	Street. Query options the school can implement. Cambridge Council informed of concern. More information requested. T Perrin to work with L Dias to gain more information to feed back to the council. Discussions to continue at next P&C Meeting.
6.6 P&C Events Calendar	Calendar to be forwarded to Class Rep CoOrdinator and updated regularly
6.7 Wish List Update	Exec to track spending of Budget/wishlist and report back at P&C Meetings.
6.8 Skyline Project	Kim Batina presented the 'Skyline Project' to the P&C members. The aim of the Project is to enhance the natural "hub" of the school by building a nature scape parkland under the trees between the school oval and the basketball courts. The area will reflect our community's spirit and our desire to meet, play and learn. The Grounds committee will introduce the skyline project to the whole school community in the coming months.

Matters Arising From Minutes

Agenda Item	Description	Responsible
6.2	Update on purchasing of shades	C Spencer
6.3	Traffic Update	L Dias
6.8	Update on Skyline Project	T Perrin/ K Batina
6.7	Wish list / budget Update	M Pexton



President's Report

Mel Pexton

FPPS P&C President

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Book Club Report

Scholastic Book Club Committee
Sophie Sargent - 0407 555 743

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Social and Fundraising Report

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