



# FLOREAT PARK PRIMARY SCHOOL

CHANDLER AVENUE, FLOREAT, WESTERN AUSTRALIA 6014  
Telephone (08) 9387 1548 Facsimile (08) 9383 7701  
Email: [floreatpark.ps@education.wa.edu.au](mailto:floreatpark.ps@education.wa.edu.au)  
Website: [floreatparkps.wa.edu.au](http://floreatparkps.wa.edu.au)

## SCHOOL BOARD AND SCHOOL COMMUNITY COMMUNICATION GUIDELINES

Any Floreat Park Primary School parent or caregiver is welcome to raise a matter for consideration on the School Board's meeting agenda.

Those who wish to do so are required to put forward their issue to the Board Secretary in writing, by email, via the link under the School Board section of the FPPS website at least two (2) weeks prior to the published Board meeting schedule.

Please note that the Board operates under a Terms of Reference (see below) and can only consider matters consistent and relevant with its functions.

Matters raised will be considered by the Principal and Chairperson for inclusion on the Board's meeting agenda. If a matter is considered inappropriate for inclusion on the agenda, either the Principal or Board Chairperson will respond with explanation to the parent/caregiver.

Minutes from all Board meetings will be published on the school's website.

### 3. PURPOSE OF BOARD

3.1 The Board is formed with the fundamental purpose of enabling parents and members of the community to engage in activities that are in the best interests of students and will enhance the education provided by the school.

### 4. FUNCTIONS OF THE BOARD

4.1 The Board has the following functions:

To take part in:

- a) establishing and reviewing from time to time, the school's objectives, priorities and general policy directions (SEA s.128(a)(i));
- b) the planning of financial arrangements necessary to fund those objectives, priorities and directions (SEA s.128(a)(ii));
- c) evaluating the school's performance in achieving them (SEA s.128(a)(iii)); and
- d) formulating codes of conduct for students at the school (SEA s.128(c)).

4.2 With the approval of the Director General to:

- a) take part in the selection of, but not the appointment of, the school principal or any other member of the teaching staff (SEA s.129(2)).

4.3 To approve:

- a) of a charge or contribution determined by the principal for the provision of certain materials, services and facilities (SEA s.99(4));
- b) of the costs determined by the principal to be paid for participation in an extra cost optional component of the school's educational program (SEA s.100(3));
- c) of the items determined by the principal to be supplied by a student for the student's personal use in the school's educational program (SEA s.108(2)); and
- d) of an agreement or arrangement for advertising or sponsorship in relation to a government school (SEA s.216(5)).

4.4 To determine in consultation with students, their parents and staff a dress code for students when they are attending or representing the school (SEA s.128(d)).

4.5 To provide advice to the principal of the school on:

- a) a general policy concerning the use in school activities of prayers, songs and material based on religious, spiritual or moral values being used in a school activity as part of religious education (SEA s.70); and
- b) allowing time for the special religious education of students in the school, but the total number of hours so allowed in a school year is not to exceed 40 (SEA s.69(2)).

4.6 To promote the school in the community (SEA s.128(b)).

## **5. LIMITS OF FUNCTIONS**

5.1 The Board cannot:

- a) intervene in the control or management of a school (SEA s.132(a));
- b) intervene in the educational instruction of students (SEA s.132(b));
- c) exercise authority over teaching staff or other persons employed at the school (SEA s.132(c)); or
- d) intervene in the management or operation of a school fund (SEA s.132(d)).

5.2 The Board is not permitted to borrow money, or obtain funds for the school.

5.3 The Director General may give directions in writing to a Board with respect to the performance of its functions, either generally or in relation to a particular matter, and the Board is to give effect to any such direction (SEA s.135(1)(2)).