



SCHOOL BOARD MEETING MINUTES

Date: Tuesday 2nd December 2025

Venue: Library OPEN MEETING

Time: 5.00pm

Invited: Kerrie Chapman (KC) (parent member/Chair), Sarah Lambert (SL) (parent member/Deputy Chair), Mark Walters (MWa) (Principal), Rebecca Hunt (RH) (P&C Representative Co-Opted Member), Alice Mills (AM) (parent member), Aklil Girma (AG) (parent member), Steven Hendry (SH) (Parent Member), Bernese Whitcomb (BW) (Parent Member), Matthew Wright (MWr) (Deputy Principal/staff member), Kim Powell (KP) (staff member), Shannon Russon (SR) (staff member), Emily Johnson (EJ) (staff member)

Apologies: Rebecca Hunt, Sarah Lambert. Amelia Tuck only attended Welcome and presented Financials.

Observer: Jayne Prentice (JP) (Deputy Principal), Amelia Tuck (AT) (MCS)

TIME	ITEM	PURPOSE	LED BY
5.00pm (10 mins)	<p>Welcome</p> <ul style="list-style-type: none"> Acknowledgement of Country (Steven) Expectations of observers in an open meeting Apologies Endorsement of previous minutes Agenda confirmation Conflicts of interest Review Board Actions Register 	<p>No observers in attendance Noted.</p> <p>Endorsed as an accurate representation of previous meeting</p> <p>AT have her items first as has to leave early.</p> <p>No conflicts to record</p> <p>Policies. Ran through register. Uniform discussed at P&C.</p>	KC
5:10 pm (15 mins)	<p>Principal's Report</p> <ul style="list-style-type: none"> Read prior to meeting (in Dropbox) 	<p>Discussion included:</p> <p>Coaching of staff and other focuses. Basketball court budget. Shortfall. Discussed options. Discussed risks of time delay and contractor partners Programmed will project manage. ACTION – MWa speak with Department to enquire if further funding is available.</p> <p>TheirCare discussion. No kindy bus based on feedback on numbers. ACTION MWa inform incoming Kindy parents.</p> <p>Board Nomination – voting finish tomorrow ACTION MWa and KC will communicate board vote results.</p> <p>Board training modules – Noted in drop box (induction)</p>	MWa



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<p>5:25 pm (15 mins)</p>	<p>Financials</p> <ul style="list-style-type: none"> • End of year financial summary • 2026 Preliminary cash budget 	<p>AT – Item in drop box “cash budget tool” Student numbers (trend) is declining. Suppliers seeing increase in costs (inflation). Mean harder budget decisions for next year. Saved \$110k (ex B/ball courts). Voluntary contribution rates discussed compared to budget. ACTION – MWA to confirm how we can communicate to follow up and send comms to school as a reminder.</p>	<p>AT</p>
<p>5:40 pm (10 mins)</p>	<p>P&C President</p> <ul style="list-style-type: none"> • P&C Report 	<p>No report</p>	<p>BH</p>
<p>5:50 pm (20 mins)</p>	<p>Committees</p> <ul style="list-style-type: none"> • PBS – behaviour response flowchart • Future Technologies 	<p>PBS - Still working on flowchart – will get sent post mtg for some feedback.</p> <p>Future Tech - Parent session for incoming Y3.</p> <p>Digital alliance group of schools -been invited.</p>	<p>KP MWr</p>
<p>6:10 pm (35 mins)</p>	<p>Policies</p> <ul style="list-style-type: none"> • Dress code (RH and uniform shop) • Homework (KP & BW) • E-Safety/Media (MWr and Future Tech Cttee) • Healthy food and Drink (BH & Canteen) • Engagement and Behaviour* (KP and PBS Cttee) - this policy is still at consultation phase and this will be covered in Committees section of this Board meeting • Board Risk Register 	<p>Dress code – update for consistency (interschool and sport skirt). MWA to check with Nancy. Ear-rings (note new piercing) . No -makeup.</p> <p>Homework – Carry forward to next meeting for further consultation</p> <p>Healthy foods – Bec – complete re-write required.</p> <p>Discussed under Committees</p> <p>Risk register – move to agenda for meeting in T1.</p> <p>CAR – discussion. Feedback discussed in survey. Issues with industrial agreement (4 times per annum – includes reports and learning journey). Working group next year planned. Discussed a sub-committee. Teachers to speak together</p>	<p>Refer to names next to policies</p>

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		first T1 and plan to open up late T1 or T2.	
6:45pm (10 mins)	Other Business <ul style="list-style-type: none"> TheirCare update Thank you, Alice! - update on new parent representatives Thank you, Bec! - update on new P&C President 	MWa updated current options. Thanked Alice and Kim Noted correspondence on concerns about school times. 8:30 drop off not changed.	SL, MWa
6.55 pm	Meeting Close		

School Board Sub-Committees	MEMBERS
Future Technology at Floreat Committee	Matthew Wright (Chair), Owen Linehan Non-Board members: (Staff) Melanie O'Neill, Paul Georgiades, Jemima Salisbury, Amelia Tuck, Non-Board members: (Parents) Michelle Pedlow, Sarah Pledger, Helen McKnight, Mayank Dhamija
Positive Behaviour Support (PBS)	Mark Walters (Chair), Bec Hunt , Sarah Lambert, Kim Powell , Alice Mills , Jemima Salisbury Non-Board members: Teachers: Leechelle Ruscoe (K-2 coach), Penelope Hickman (Y3-6 coach), Fiona Farley, Roslyn Watt, Ann Johnston, Susannah Le Messurier, Simon Heyting, Deborah Morison, Gemma Hadley, Jodie Bell (School Psychologist) Jessica Stoop (Student Services) and Melissa Gillam (EA)

Board Members	Type	Length of Term	Expiry
Kerrie Chapman	Chair	2 years	End T1 2026
Mark Walters	Principal	N/A	N/A
Matthew Wright	Deputy Principal	3 years	End T2 2026
Kim Powell	Staff Member	3 years	End T2 2026
Emily Johnson	Staff Member	2 years	End T4 2027
Shannon Russon	Staff Member	1 year	End T4 2026
Akil Girma	Parent	3 years	End T1 2028
Sarah Lambert	Parent	3 years	End T4 2026
Alice Mills	Parent	2 years	End T4 2025
Steven Hendry	Parent	3 years	End T1 2028
Bernese Whitcomb	Parent	3 years	End T1 2028



OFFICIAL

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K. Chapman

Kerrie Chapman
Board Chair

26/3/26

Mark Walters
Principal

26/3/26



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Actions Register

Action	Who	Date
<p>Policies for review</p> <ul style="list-style-type: none">• Curriculum, Assessment and Reporting – MWr• Dress Code – BH, Uniform Shop & staff member to be assigned• e-Safety & Personal Devices Policy – Future Tech Committee• Media (possible to combine with e-Safety)• Healthy Food and Drink – BH, Canteen & P&C• Homework – KP & Bernese		
Class placement policy edits complete and published on website	MWa	
Student Healthcare Policy published on website	MWa	
Explore moving to online ordering of school uniform	BH	
School development days published on website	MWa	
Personal items lists published on website	MWa	
Attendance policy edits complete and published on website	MWr	