



SCHOOL BOARD MEETING MINUTES

Date: Tuesday 2nd September 2025

Venue: Staffroom

Time: 5.00pm

Invited: Kerrie Chapman (KC) (Chair), Mark Walters (MWa) (Principal), Matthew Wright (MWr) (Deputy Principal), , Kim Powell (KP) (staff member), Owen Linehan (OL) (staff member), Sarah Pledger (SP) (P&C Representative in place of Rebecca Hunt Co-Opted Member), Alice Mills (AM) (parent member), Akil Girma (AG) (parent member), Steven Hendry (SH) (Parent Member), Sarah Lambert (SL) (parent member), Bernese Whitcomb (BW) (Parent Member) Jemima Salisbury (JS) (staff member) Rebecca Hunt,

Apologies:

Observer: Jayne Prentice (JP) (Deputy Principal)

Note taker: Jayne Prentice

TIME	ITEM	ACTIONS	WHO
5.00pm (5 mins)	Welcome <ul style="list-style-type: none"> Acknowledgement of Country (Matthew) Nomination of note taker Deputy Chair nomination Apologies Endorsement of previous minutes Agenda confirmation Conflicts of interest Review Board Actions Register 		
5:05 pm (15 mins)	Principal's Report <ul style="list-style-type: none"> Read prior to meeting (in Dropbox) 	Statement of expectation to be signed by KC PSR date change to 29/10/25 Sarah to join BB Courts Working Group School day times and industrial agreement: Discuss at next meeting following staff consultation	MWa
5:20 pm (25 mins)	Public School Review <ul style="list-style-type: none"> Please read the Public School Standard prior to meeting (in Dropbox) 	Document familiarity: The Standard, collaborated to discuss evidence. Leadership and key staff will cross reference to prepare documentation.	MWa
5:45 pm (10 mins)	Financials <ul style="list-style-type: none"> Personal items lists 	Financial summary: <ul style="list-style-type: none"> School to encourage more voluntary contributions Actively engaging in grant applications Personal items lists: Look at consistency so we can reuse for next year. Review at end of Term 1.	MWr, JP



SCHOOL BOARD MEETING MINUTES

		Share in Dropbox for review/ratification at next meeting.	
5:55 pm (10 mins)	School Data Review – NAPLAN <ul style="list-style-type: none"> Confirmation of NAPLAN results against like schools 	<p>Recorded good progress against like schools.</p> <p>Areas where below like schools is marginal. Continue focus on Writing.</p> <p>Staff to triangulate data against PAT and other types of testing</p>	JP, MWr
6:05 pm (15 mins)	P&C President <ul style="list-style-type: none"> P&C Report Faction shirts Canteen menu 	<p>Colour Run working committee preparing for Term 4 fundraiser</p> <p>Faction shirts: running down old stock before revisiting indigenous designs (in collaboration with RAP Committee)</p> <p>Ham on canteen menu. Is a restricted 'red food'. MW and KC to follow up with BH</p>	BH
6:20pm (10 mins)	Committees <ul style="list-style-type: none"> Future Technology Committee. 1:1 Program review – community survey and responses and next steps Apple film 	<p>For feedback and discussion:</p> <p>Good information about what school supports parents are aware of</p> <p>Themes:</p> <p>Homework: Make it clear in communication is there to be no homework at all to be completed on the device, including presentation preparation.</p> <p>Storing iPads at school (Y3s):</p> <p>Clearly communicate options</p> <p>Preferred start year: Agreed to Keep at Y3 but communicate. Some concerns articulated by Board.</p> <p>Further discussion with staff around these themes.</p> <p>YSafe Parent Session- will include strategies for using the device at home</p> <p>Esafety Policy review: look at apps requiring blanket approval at next meeting</p>	MWr
6:30 pm (30 mins)	Policies <p>Feedback on suggested amendments. We aim to ratify the green highlighted policies in this meeting and provide comment/feedback on the others for ratification at the Term 4 meetings.</p> <ul style="list-style-type: none"> Attendance – MWr & SH Class Placement – JP & KC Curriculum, Assessment and Reporting – MWr Dress Code – BH, Uniform Shop & staff member to be assigned e-Safety & Personal Devices Policy – Future Tech Committee Media (possible to combine with e-Safety) MWr Healthy Food and Drink – BH, Canteen & P&C Homework – KP & Bernese 	<p>Keep working in policies folder in Dropbox</p> <p>Sarah to create spreadsheet for Board member comment/feedback to be recorded</p>	KC & MWa



SCHOOL BOARD MEETING MINUTES

	<ul style="list-style-type: none"> • Student Behaviour and Engagement – MWa & PBS Committee • Student Healthcare (Inc. Anaphylaxis) – Parents • Talking with my School - MWa & KC 		
7:00pm (20 mins)	Other Business <ul style="list-style-type: none"> • Thank you, Jemima and Owen – last meeting – Nominations received • Term 4 Week 4 Wednesday 5th November • Term 4 Week 8 Tuesday 2nd December • School Development Day Board Member Invitations Term 4 Week 5 Friday 14th November 	Endorsed Emily Johnson (2 year) Staff Representative position Endorsed Shannon Russon (1 year) Staff Representative position Noted T4 meeting dates and adjusted calendar invitations.	
7:20 pm	Meeting Close		

School Board Sub-Committees	MEMBERS
Future Technology at Floreat Committee	Matthew Wright (Chair), Jane Rowlands, Michelle Pedlow, Alice Mills, Owen Linehan, Jemima Salisbury Non-board members: Paul Georgiades
Engagement and Behaviour (Positive Behaviour Support)	Mark Walters (Chair), Bec Hunt, Sarah Lambert, Kim Powell, Alice Mills Jemima Salisbury Non-Board members: Teachers: Leechelle Ruscoe (K-2 coach), Penelope Hickman (Y3-6 coach), Fiona Farley, Roslyn Watt, Ann Johnston, Susannah Le Messurier, Simon Heyting, Gemma Hadley, Jodie Bell (School Psychologist) Jessica Hallett (Student Services) and Melissa Gillam (EA)

Board Members	Type	Length of Term	Expiry
Kerrie Chapman	Chair	2 years	End T1 2026
Mark Walters	Principal	NA	NA
Matthew Wright	Deputy Principal	3 years	End T2 2026
Kim Powell	Staff Member	3 years	End T2 2026
Jemima Salisbury	Staff Member	2 years	End T3 2025
Owen Linehan	Staff Member	1 year	End T3 2025
Akil Girma	Parent	3 years	End T1 2028
Sarah Lambert	Parent	3 years	End T4 2026
Alice Mills	Parent	2 years	End T4 2025
Steven Hendry	Parent	3 years	End T1 2028
Bernese Whitcomb	Parent	3 years	End T1 2028



SCHOOL BOARD MEETING MINUTES

Actions Register

Action	Who	Date
Business Plan presentation to be placed into the Board Dropbox for member review.	JP	
One Line Budget Help Card to be put into Board induction file	AT	
Technology Feedback Survey to be distributed to parent/guardian community in or prior to Week 10 Term 2	MWa, MWr, RH	
Review Personal items lists with a focus on sustainability	MWa, MWr, JP	
Policies under review	Refer to meeting minutes	

K. L. Chapman

Kerrie Chapman

Board Chair

5/11/25

Mark Walters

Mark Walters

Principal

5/11/25