



SCHOOL BOARD MEETING MINUTES

Date: Tuesday 27th May 2025

Venue: Staffroom

Time: 5.00pm

Invited: Kerrie Chapman (KC) (Chair), Mark Walters (MWa) (Principal), Matthew Wright (MWr) (Deputy Principal), Jemima Salisbury (JS) (staff member), Kim Powell (KP) (staff member), Owen Linehan (OL) (staff member), Rebecca Hunt (RH) (P&C Representative Co-Opted Member), Alice Mills (AM) (parent member), Akil Girma (AG) (parent member), Steven Hendry (SH) (Parent Member)

Apologies: Sarah Lambert (SL) (parent member), Bernese Whitcomb (BW) (Parent Member)

Observer: Jayne Prentice (JP) (Deputy Principal)

TIME	ITEM	PURPOSE	LED BY
5.00pm (20 mins)	Welcome <ul style="list-style-type: none"> Acknowledgement of Country (To be rotated – passed, next meeting RH) Apologies Team introductions Endorsement of previous minutes – passed: MWr, seconded OL. Agenda confirmed Conflicts of interest – none registered, Review Board Actions Register - discussed 		KC
5:20pm (20 mins)	Board Governance Tasks <ul style="list-style-type: none"> Code of Conduct – Signed by members in attendance Review Terms of Reference <ul style="list-style-type: none"> 6.5 from “a member” to be retracted following “up to 6 parents”. 9.2b - minimum of 2 meetings discussed, to be discussed with substantial principal. - board chair and principal endorsed Training Feedback - shared Online Module Reminder 		KC
5:40 pm (15 mins)	Principal's Report <ul style="list-style-type: none"> Read prior to meeting (in Dropbox) <ul style="list-style-type: none"> Public School review to be held in Term 4 2025. Process and purpose explained. Finance Compliance Review – light review still in process, further information to be provided at a later meeting. Apple Documentary - discussed Principal Appointment Process – ongoing Board Training – discussed feedback Compass - discussed Basketball Court – funding secured and discussions begun on process. 	For discussion	MWa
5:55 pm (10 mins)	Business Plan <ul style="list-style-type: none"> Background and information session <ul style="list-style-type: none"> Context and explanation provided to our Business Plan as reminder and information for new board members. 	For information	JP & MWr



SCHOOL BOARD MEETING MINUTES

	<ul style="list-style-type: none"> ○ Action – Presentation to be placed into the dropbox 		
6:05 pm (15 mins)	Financials <ul style="list-style-type: none"> • Report <ul style="list-style-type: none"> ○ Additional funding provided for complex behaviour support ~\$52K ○ Voluntary Contributions – P&C 1% up on 2024 ○ Finance Committee Member – Penelope Hickman ○ Disability Funding increased – 2 new Fixed Term Special Needs Education Assistants, additional day for Learning Support per week. ○ Spending – tracking to this point in the school year, expenditure out on new wall construction. ○ School Officer Process Complete • One Line Budget Information Session <ul style="list-style-type: none"> ○ Training held – Action – AT to place into the board dropbox 	For noting and discussion	MWa & AT
6:20 pm (10 mins)	P&C President <ul style="list-style-type: none"> • P&C Update <ul style="list-style-type: none"> ○ Uniform shop change in staff ○ Election & Mothers Day stall success ○ Scholastic Book Fair currently held ○ Busy Bees recently held ○ Whatsapp group etiquette discussed ○ Traffic Safety Parent Initiatives ○ Technology support to P&C to best support community • Basketball court update - (Discussed in principals update) • Solar Panel Discussion <ul style="list-style-type: none"> ○ Discussed current position. ○ School to investigate school led funding ○ Recommendation to contact Synergy for cost benefit analysis to the school. (AG) 	For noting and discussion	RD & MWa
6:30 pm (15 mins)	Committees <ul style="list-style-type: none"> • Future Tech Committee Update <ul style="list-style-type: none"> ○ Meeting scheduled for Week 6 Term 2 ○ Parent Information Session • 1:1 Program Update & Review • Forum questions, queries & concerns <ul style="list-style-type: none"> ○ P&C inclusion in parent survey discussed, information provided that the survey mentioned in this meeting is the first the P&C have heard of a survey – concern raised at lack of communication and collaboration with the community. ○ Proposal – further discussion to be held between the board, P&C & school leadership team to create the best questions to capture the best data. MWa ○ Action – date set for the survey to be signed off by school and P&C and distributed in Week 10 of Term 2. ○ Action – Board and P&C to provide feedback on the survey and co-design the questions. ○ Screentime limitation query to be raised at future tech committee. 	For information	MWa



SCHOOL BOARD MEETING MINUTES

6:45pm (10 mins)	Other Business <ul style="list-style-type: none"> Solar panels (discussed in P&C President Update) Staff Member (Jemima Salisbury replacement) 2-year term. Good luck on the birth of your first child! Term 2 Week 4 Tuesday 20th May (Changed to 27th May) Term 2 Week 9 Tuesday 24th June Term 3 Week 7 Tuesday 2nd September Term 4 Week 4 Wednesday 5th November Term 4 Week 8 Tuesday 2nd December - changed & approved. School Development Day Board Member Invitations Term 4 Week 5 Friday 14th November 		
6.55 pm	Meeting Close		

School Board Sub-Committees	MEMBERS
Future Technology at Floreat Committee	Matthew Wright (Chair), Jane Rowlands, Michelle Pedlow, Alice Mills, Owen Linehan, Jemima Salisbury Non-board members: Paul Georgiades
Engagement and Behaviour (Positive Behaviour Support)	Mark Walters (Chair), Bec Hunt, Sarah Lambert, Kim Powell, Alice Mills Jemima Salisbury Non-Board members: Teachers: Leechelle Ruscoe (K-2 coach), Penelope Hickman (Y3-6 coach), Fiona Farley, Roslyn Watt, Ann Johnston, Susannah Le Messurier, Simon Heyting, Gemma Hadley, Jodie Bell (School Psychologist) Jessica Stoop (Student Services) and Melissa Gillam (EA)

Board Members	Type	Length of Term	Expiry
Kerrie Chapman	Chair	2 years	End T1 2026
Mark Walters	Principal	NA	NA
Matthew Wright	Deputy Principal	3 years	End T2 2026
Kim Powell	Staff Member	3 years	End T2 2026
Jemima Salisbury	Staff Member	2 years	End T3 2025
Owen Linehan	Staff Member	1 year	End T3 2025
Akil Girma	Parent	2 years	End T4 2026
Sarah Lambert	Parent	3 years	End T4 2026
Alice Mills	Parent	2 years	End T4 2025
Steven Hendry	Parent	3 years	End T1 2028
Bernese Whitcomb	Parent	3 years	End T1 2028



SCHOOL BOARD MEETING MINUTES

Actions Register

Action	Who	Date
Communication to go to parent/guardian community regarding the reasons behind current uniform policies regarding dresses in the Junior years.	JR (MWa)	Week 3 T2 2025
Kahoot questions to be scanned and uploaded to the Board induction file	KC	
Business Plan presentation to be placed into the Board Dropbox for member review.	JP	
One Line Budget Help Card to be put into Board induction file	AT	
Technology Feedback Survey to be distributed to parent/guardian community in or prior to Week 10 Term 2	MWa, MWr, RH	
Board to review current uploaded survey questions and provide feedback on these items.	MWr	

K. L. Chapman

Board Chair

Kerrie Chapman

24/06/2025

Mark Walters

Principal

Mark Walters

24/06/2025