

Term 2 Meeting Minutes

Date: Thursday 2nd June 2022

Time: 7.00pm to 8:30pm

Venue: Floreat Park Primary School, Chandler Ave and Teams virtual call



Agenda

ITEM	TIME	TOPIC	REPRESENTATIVE
1	7.00PM	WELCOME	
1.1		Open meeting & Welcome to country	Terry Lu
1.2		Motion for Meeting minutes Term 1 2022	Terry Lu
1.3 - 1.5		Motion for Executive Meeting Minutes	Terry Lu
2	7.15PM	CONFIRMATION OF ROLES	
2.1		Other Duties - Sustainability	Terry Lu
2.2		Outstanding - Grounds	Terry Lu
2.3		Outstanding - Communications	Terry Lu
3	7.25PM	OFFICE BEARER REPORTS	
3.1		President & Vice President	Terry Lu
3.2		Treasurer	Fiona Chen
4	7.40PM	EXECUTIVE REPORTS	
4.1		Principal	Jane Rowlands
4.2		Events & Fundraising	Jenni Wilding
4.3		Communications	Terry Lu
4.4		Class Representative	Betty Zhai
5	7.55PM	COMMITTEE REPORTS	
5.1		Canteen	Sarah Oliver
5.2		Uniform Shop	Deb Angelatos
5.3		Safety House	Anna Leshchinskaya
5.4		Sustainability	Ebony Frost
5.5		Floreat Dads	Philip Anderson
5.6		Book Club	Tracey Daley
6	8.10PM	OTHER MATTERS	
6.1		COVID Arrangements	
6.2		Use of Technology in classrooms	

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MEMBER ATTENDEES:

Terry Lu, David Graieg, Fiona Chen, Grace Rooks, Jenni Wilding, Kirstie McGinty, Deb Angelatos, Philip Anderson, Kerrie Chapman, Liz Lockett, Claire Yow, Pia <check surname> , Jane Rowlands

OTHER ATTENDEES:

Matthew Wright, Sarah Oliver

WELCOME

The Floreat Park Primary School P&C Term 2 meeting was opened at 7PM. President Terry Lu welcomed members and offered an Acknowledgement of Country to Traditional Owners.

Members were able to attend in person or virtually.

1.1 Motion: That the Minutes from the Term 1 meeting held on 10th March 2022 be accepted as true and correct (ANNEXURE A).

Motion passed

1.2 Motion: That the Minutes from the Executive Meeting held on 17th March 2022 be adopted (ANNEXURE B) – Approval of in principal items discussed at Term 1 Meeting.

Motion passed

1.3 Motion: That the Minutes from the Executive Meeting held on 18th March 2022 be adopted (ANNEXURE C) – Approval for Thermomix for Mothers Day Stall.

Motion passed

1.4 Motion: That the Minutes from the Executive Meeting held on 11 May 2022 be adopted (ANNEXURE D) – Election day events.

Motion passed

CONFIRMATION OF ROLES

2.1 Motion: That Ebony Frost be appointed for Sustainability.

Motion not passed. Ebony sent her apologies and was not at the meeting. The motion will be raised at the next meeting Term 3.

2.2 Members noted that the grounds role still needs to be filled.

2.3 Members noted Communications role still needs to be filled. Terry Lu thanked Jenni Wilding for assisting with communications for P&C events.

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OFFICE BEARER REPORT

3.1 Members noted President's report:

This is my 1st report as the new president of P&C and the last 6 months has been full of great experiences for me. I also would like to pass our appreciation to former P&C president- Claire Shoebridge for her dedication and help; we wish her all the very best.

Items for consideration for P&C in 2022

- Traffic Management along Chandler Avenue
- Sports Polos improvement
- Improve the Sustainability profile from within the P&C

3.2 Members noted Treasurer's report

(ANNEXURE F)

- Treasurer's Report
- Budget vs Actual
- Profit and Loss Report
- Balance Sheet Report
- Canteen Profit and Loss Report

EXECUTIVE REPORT

4.1 Members noted Principal's report

(ANNEXURE E)

Key points to note

- Jane welcomed the new P&C Executive team
- Enrolment movements
- Covid impacts
- Naplan
- Change of supplied for personal items
- Vandalism
- New playground
- Future technology committee
- Inclusivity
- Edudance and Assemblies
- Funding requests

Motion: Approval to spend \$1,000 on activities for NAIDOC week for the whole school

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4.2 Events & Fundraising

Members noted details of events past and those being planned (ANNEXURE G)

Motion: Approval to spend up to \$1500 for the whole school event - school disco or Funday. Planned for the end of Term 3 or Term 4

Motion Passed

4.3 Communications

Members noted we currently do not have this role filled. Communication tasks have been covered by Jenni Wilding (social media) and Terry Lu

4.4 Class Representative

Betty Lai sent her apologies and provided a written report to be read

Events are being planned but acknowledge the impact of covid

- Kindy mums catch up at The Park
- Kindy & PP successful magic show
- PPLF Easter hunt
- PP parent catch up at The Park
- PP planning Singlefile wine tasting
- Yr4 tennis and sausage sizzle
- Yr4 drinks & nibbles

COMMITTEE REPORTS

5.1 Canteen

Members noted update on key activities and financials (ANNEXURE H)

- Noted the success of the Harmony week events
- Encourage parents to sign up for volunteer sessions
- Future funding requests will be provided to utilise the funds raised from the Thermomix raffle

5.2 Uniform Shop

Members noted report.

The uniform shop has packed and delivered over 200 orders since the last P&C meeting in term 1. The shelves are restocked with winter jackets, track pants and leggings. We often get asked if we could stock long-sleeved polo shirts. We suggest children wear a navy long-sleeved shirt under their school polo, or buy a school jacket.

5.3 Safety House

Anna Leshchinskaya sent her apologies and provided a verbal report

No current plans and hoping to have further activities planned in term 3.

5.4 Sustainability

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Ebony Frost sent her apologies and provided details for proposed Recycling station (ANNEXURE I)

Claire Yow provided additional details

- Another quote has been requested and potentially the final amount will be lower than in the requested motion
- Plan to engage with the students for artwork design

Motion: Approval for manufacturing cost of customised Recycling Station \$4,180.98.

Final Art & design cost to be confirmed

Motion Passed

5.5 Floreat Dads

Members noted report.

Not a lot to report in Term 1 with no events organised due to Covid uncertainties.

Dads are planning an event in late Term 2 with the kids. Likely to be a 10 pin bowling event.

Planning also underway for events in terms 3 and 4.

5.6 Book Club

Tracey Daley sent her apologies and provided a written report.

- Book Club is going well. Set-up for the new year was quick and easy online.
- Scholastic made a follow-up call to check that all was in order. FPPS is one of the top schools for purchases in the country. Thank-you to all that support Book Club.
- Details of each issue are below:
- Issue 1. Total Books sold: 186 Value \$2,228.00 Rewards earned for school: \$456.40
- Issue 2. Total Books sold: 110 Value: \$1,158.98 Rewards earned for school: \$231.79
- Issue 3. Total Books sold: 129 Value: \$1,671.50 Rewards earned for school: \$334.30
- Issue 4 will close 10th June.

5.7 Book Fair

Kerrie Chapman provided a verbal report.

Members noted that the book fair is planned for Term 3, Week 9 and coincides with parent interviews. No further book fairs planned for this year.

OTHER MATTERS

6.1 For Discussion

Time has been made available for any questions specific to COVID arrangements at the school. Jane Rowlands provided details in her principal's report.

Key points

- Noted approx. 15% of students are reporting as absent each day
- Looking forward to being able to welcome parents back in to the school classrooms in term 3

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- Noted the current drop off procedures have assisted with classes starting efficiently and on time which is encouraging

6.2 For Discussion

Use of iPads and technology in classrooms

Jane Rowlands provided details in her principal's report regarding the school's approach.

Key points

- The Future Technology Committee oversees the 1:1 iPad program and its ongoing evaluation on behalf of the School Board
- Teachers receive coaching from industry expert to utilise the technology effectively
- Parent portal has information on how parents can co-participate in working with their child/children on important matters such as conversations on cyber security

Meeting closed at 8.30PM

DATE FOR NEXT MEETING

Term 3, Week 6

Tuesday, August 23rd, 7:00pm to 8:30pm

Plan to meet at Kindy campus (122 Birkdale Street)