

Term 4 Meeting Agenda

Date: Thursday 17th November 2022

Time: 7.00pm to 8:30pm

Venue: Floreat Park Primary School – Chandler Ave



ITEM	TIME	TOPIC	REPRESENTATIVE
1	7.00PM	WELCOME	
1.1		Open meeting & Acknowledgement of country	Terry Lu
1.2		Motion for Meeting minutes Term 3 2022	Terry Lu
1.3-1.5		Motion for Executive Meeting Minutes	Terry Lu
2	7.15PM	CONFIRMATION OF ROLES	
2.1		Confirmation Grounds role	Terry Lu
2.2		Confirmation Uniform Shop Coordinator	Terry Lu
2.3		Outstanding roles	Terry Lu
3	7.25PM	OFFICE BEARER REPORTS	
3.1		President & Vice President	Terry Lu
3.2		Treasurer	Fiona Chen
4	7.40PM	EXECUTIVE REPORTS	
4.1		Principal	Jane Rowlands
4.2		Events & Fundraising	Jenni Wilding
4.3		Communications	Terry Lu
4.4		Class Representative	Betty Zhai
5	7.55PM	COMMITTEE REPORTS	
5.1		Canteen	Sarah Oliver
5.2		Uniform Shop	Deb Angelatos
5.3		Safety House	Anna Leshchinskaya
5.4		Sustainability	Ebony Frost
5.5		Floreat Dads	Philip Anderson
5.6		Book Club	Tracey Daley
5.7		Book Fair	Kerrie Chapman
6	8.10PM	OTHER MATTERS	
6.1		Seeking out volunteers	
6.2		Walking school bus	
6.3		Meeting all teachers in the year level	

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AGENDA

WELCOME

1.1 Welcome

1.2 Motion: That the Minutes from the Term 3 meeting held on 23rd August 2022 be accepted as true and correct (ANNEXURE A)

1.3 Motion: That the Minutes from the Executive Meeting held on 28th August 2022 be adopted (ANNEXURE B) – Funding Request WebEx equipment
Note, this was a formal vote following consultation and approval with members at the Term 3 meeting.

1.4 Motion: That the Minutes from the Executive Meeting held on 28th August 2022 be adopted (ANNEXURE C) – Teacher's Thank You sign & Lego Competition
Note, Lego competition funds pre-allocated in the budget

1.5 Motion: That the Minutes from the Executive Meeting held on 1st November 2022 be adopted (ANNEXURE D) – Kindy Refurbishment additional funds

CONFIRMATION OF ROLES

2.1 Motion: That Alivia Chamberlain be appointed for Grounds

2.2 Motion: That Anna Lindsay-Taylor be appointed to Uniform Shop coordinator. Thank you to Deb Angelatos for her incredible work.

2.3 A number of roles are still open along with additional roles next year as some committee members step down

OFFICE BEARER REPORT

3.1 President's report

A verbal report will be provided

3.2 Treasurer's report

See Annexure for

- Treasurer's Report
- Budget vs Actual
- Profit and Loss Report
- Balance Sheet Report
- Canteen Profit and Loss Report

(ANNEXURE E)

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EXECUTIVE REPORT

4.1 Principal Report (ANNEXURE F)

- School events
- Assembly Roster
- Student iPads
- Yr 6 Graduation
- 2023 Planning
- Nature Playground

Motion: Approval to spend additional funds for the Nature Playground, totalling \$132K
(ANNEXURE G)

4.2 Events & Fundraising

Events and fundraising

- Art for cards was great, sold 699 products @\$15264. Still finalising final total of monies raised for this one. Thank you to Angela and the art teachers for all their work with this.
- World teacher event was a success, I'd like to do something similar every year. It was great to have the support of businesses in the community for this one also as we can't use funds to "thank" teachers.
- Junkadelic community event coming up on the 2nd which is the last event of the year.
- Currently doing some printing of materials for the on going fundraising initiatives we have.

Plans for 2023

I'd like to do something to create a forum where parents can chat to the P&C informally over a coffee perhaps. We can chat about what's happening around the school what they'd like to see happen. Not in a formal meeting environment. We are not scary!

We have been chatting about why it's hard to get volunteers at the school and we want to try and bring back that sense of community and get parents involved. Especially after covid. Many hands make light work! Especially for those of us that have already put our hands up for these roles.

Raising for discussion: The role of class reps. Can we change this up and does it need changing up? What can we do differently?

Raising a communications /engagement Survey?

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4.3 Communications

We currently do not have this role filled. Communication tasks have been covered by Jenni Wilding (social media) and Grace Rooks (newsletter).

Role has been advertised through Facebook and Newsletter

4.4 Class Representative

I want to say a big thank you to all the class reps this year. There were lots of communications and events this term. All reps have volunteered their spare time to send out communications immediately and offering supports to all the events.

A few items to highlight -

PPH: Kristie organised a Pre-primary family catch up event which was held on 21st October. This was a Tennis lesson/Sausage sizzle at Reabold tennis club. This had a great response.

They also had a parents night at The Park early September that Kerrie organised for the Pre-primary parents, this was also a great success!

Last but not least, it was a great night for the P&C and Class Reps Catch up. Looking forward to seeing everyone again next year.

COMMITTEE REPORTS

5.1 Canteen

Update on key activities
(ANNEXURE H)

5.2 Uniform Shop

The uniform shop has packed and delivered over 170 orders since the last P&C meeting. The shelves have been restocked for the upcoming Pre Primary orientation days and for our new Kindy children. We are happy to welcome our new uniform shop coordinators Anna Lindsay-Taylor and Dina McWilliam. Deb will be handing over the role in the coming weeks.

Motion: Increase Kindy t-shirt price from \$15 to \$17.

5.3 Safety House

Verbal report will be provided

5.4 Sustainability

(ANNEXURE I)

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- Recycling Station
- PP Busy Bee
- Pen & Marker recycling boxes
- Containers for Change competition
- Canteen sustainability

5.5 Floreat Dads

Term 3 planned event (Ten Pin Bowling) not held due to clashes in the days the venue was available. Will aim to revisit in 2023 as a winter event.

A Term 4 event has been planned, a dads and kids afternoon at Reabold Tennis Club on Sunday 11th December. This is similar to the very popular event held last year. The club provides coaching and some fun activities for all ages followed by a sausage sizzle. Budget motion required: budget attached.

An event is being planned for Term 1 2023 led by Tony Brown. The event will be a water fun event for kids all ages on McLean Oval. Details and budget are still being finalised.

Motion: Approve a budget of \$2,500 for a Floreat Dads Tennis event. Event will be cost neutral/profitable from ticket sales. Budget attached.

(ANNEXURE J)

5.6 Book Club

(ANNEXURE K)

5.7 Book Fair

Commission received from the fair has allowed Jodie to purchase \$689 worth of books from the fair and get \$2160 worth of Scholastic points. The points can be used to buy any resources from Scholastic for the school. (This includes not just books but other products too).

OTHER MATTERS

6.1 For Discussion - Seeking volunteers - engagement

6.2 For Discussion - Walking School Bus

6.3 For Discussion – Meeting all teachers in the year group

DATE FOR NEXT MEETING – AGM [tentative]

Term 1 2023, Week 6

Thursday, March 9th

7:00pm to 8:30pm

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