



The Canteen

Fresh Fuel for Floreat



WELCOME TO THE CANTEEN

Welcome and thank you for volunteering. The following information should help you understand:

1. The "who" and "how" of the Canteen
2. The Canteen Policy
3. The Volunteer Roster
4. Requirements for volunteers
 - a. What to wear
 - b. Health and safety
 - c. Tasks to be done by volunteers
5. The menu and the Qkr ordering system

Please take the time to read this information, as it will make your life much easier on the day that you volunteer.

1: THE "WHO" AND "HOW" OF THE CANTEEN

The Canteen is a business operated by the P&C. Employees of the P&C are as follows:

Position	Name
Manager	Karen Wilson
Coordinator	Lucy Stone
Coordinator	Ange Sturdy

The Canteen financials are managed by our consultant book keeper: Louise Birbeck.

Contact details fppscanteen@gmail.com 0417 384 866

The Canteen is open 5 days per week from 8:30am – 2:00pm.

Recess 11:00am – 11:20am

Lunch 12:50pm – 1:30pm.



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2: HEALTHY FOOD AND DRINK POLICY

The school board has approved a Healthy Food and Drink Policy ("HFD") for the school, which aligns with the Department of Education's Healthy Food and Drink Policy. It will be available to parents on the school website in early 2020.

3: THE VOLUNTEER ROSTER

Monday, Tuesday, Wednesday, Thursday and Friday

Shift 1: 9:30am – 11:30am

Shift 2: 11:30am – 1:30pm

Go to <http://signup.com/go/Rm6mNb> to sign up as a volunteer

If you are unable to access the online roster, please contact The Canteen at fppscanteen@gmail.com and nominate your preferred day and shift and we will sign you up.

4: REQUIREMENTS FOR VOLUNTEERS

a What to wear

- Tie back long
- CLOSED shoes
- Protective gloves and an apron will be provided

b Health and Safety

- Please wash your hands at the designated basin as soon as you enter the Canteen and at any time after handling raw meat and money and as necessary. The coordinator will prompt you to do this.
- **Please sign in at the school reception desk before and after your shift**
- The Canteen has a first aid kit and fire extinguisher in the unlikely event of a fire. The coordinators will point these out to you.



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c Your tasks for the day

During your shift, the coordinator will allocate you duties with clear instruction and will include, among others:

1. Making sandwiches, toasties, wraps and rolls, salads, fruit and vegetable tubs;
2. Serving food at the counter at recess and lunch, which will require cash handling
3. Sorting the lunches into lunch tubs
4. General cleaning up

5: THE MENU AND ONLINE ORDERING SYSTEM

The Canteen lunch menu comprises 60% green and 40% amber food items and can be found on:

- The Canteen page of the school website : www.floreatparkps.wa.edu.au - go to the "quicklinks" at the top left of The Canteen main page.
- Ordering system – [QKR app](#) - all lunch orders are to be made via the app. Details for downloading the app and creating a profile are available on The Canteen page of the school website.

Recess items are prepared freshly each day from scratch and are priced between 20c and \$2.00.

Thank you once again for volunteering to work in The Canteen. We hope that you enjoy the experience as well as the look on your child's face when he/she sees you serving behind the counter.

