



Meeting Minutes

Meeting Details – General Meeting

Meeting Date	Tuesday 22 May 2018
Meeting started	7.36pm
Meeting ended	9.36pm
Venue	Kindergarten, 122 Birkdale St
Present	Amy Toohey, Bec O'Brien, Claire Shoebridge, Vic Strang, Pen Melis, Janine Roets, Karen Wilson, Jane Rowlands, Mark Walters, Rod Cohen, Kim Batina, Troy Sinclair, Emma Fuller, Toni Blundell, Simone Naoum, Zanna Verco, Jonelle Irving, Brooke Begovich, Bianca Hayley, Suzie May, Steffi Knell, Ben Walawski, Emma Falconer, Nadine Smith, Lauren Selden, Gina Grayson-Cassey, Jo Thomson, Anne Johnston, Juila Franz, Angela Churchin, Kristey Corbet, Megan Oshea, Kate Watson, Astrid Bauwens, Emma D'Ambrosio
Apologies	Sarah Fenner, Belinda Hart, Sarah Craig, Natalie Allison, Amanda Beckett, Susan Walsh, Monique Jenner, Larissa Connell, Jenni Wilding, Jessica Seares, Michael Brae
Next Meeting	Tuesday 7 th August 2018

Meeting Minutes

2.0 Minutes from Previous Meeting

Present minutes	minutes from the 20 March 2018 meeting were ratified.
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3.0 Office Bearer Reports

3.1 President	<p>Kim, thanked the Kindy for hosting the meeting and the high turnout. Jane thanked the Kindy teachers for getting the room ready. Ann Johnston acknowledged and thanked the P&C for the upgrades to the Kindy, such as painting, new toys and airconditioning. Toys were on display for the parents to take a look.</p> <p>Simone Naoum has offered to do the Communications role and Kim Batina thanked her for volunteering for this position. Simone will be responsible for the P&C Facebook page, Flexibuzz messages from the P&C, the P&C Newsletter and P&C pages on the school website. A motion was proposed and carried that the P&C appoint Simone Naoum as the Communications Officer and P&C Executive Member for 2018.</p>
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Floreat Park Primary School P&C Association



	<p>Art Bar will be next year in Term 1 (week 7)! Coordinated by Amy Toohey with assistance from our Art teacher, Nicole Kettell, as well as our Creative Director Toni Rockliff. We are looking for volunteers to join the committee.</p> <p>The IT sessions were held by the school a couple of weeks ago. We've had positive feedback from the sessions. Funding requests are to be considered later in the agenda.</p> <p>Lapathon preparation is full steam ahead for our Lapathon on 13th June. We are targeting \$20,000. Thank you to Emma Fuller and Kirsty Corbett for coordinating. We are looking for prize donations.</p>
3.2 Treasurer	<p>Toni Blundell reported that \$58,600 had been received from the school representing 63% of the student population. Budget assumed recovery rate of 88%.</p> <p>\$39,700 has been received by the school for the infrastructure levy. As at the date of reporting these funds had not been received by the P&C.</p> <p>Other income items of note included \$510 received from a Bake Sale held over a weekend by the Year 4 girls. A special thanks to them and their parents for this awesome result.</p> <p>Cash at bank is \$186,948</p>

4.0 Sub Committee Reports

4.1 Grounds	
4.2 Fundraising and Events	<p>Karen reported that the Entertainment books have raised \$1054 so far</p> <p>Art Bar - Amy Toohey advised that Sarah Fenner has offered to help coordinate.</p> <p>Lapathon - Online donations will be available again this year as it was successful last year. A parent asked how they know when relatives donate? Emma Fuller advised that we can give that information if requested.</p> <p>A parent queried about \$5000 grant for outdoor play equipment, was it spent? Mark Walters indicated that it had been spent on shade sail, upgrades around the old vegetable patches and outdoor play equipment.</p>

Floreat Park Primary School P&C Association



4.3 Canteen	<p>Update from Bec O'Brien:</p> <p>Income \$23514 Expenses \$22758 Profit \$ 756</p> <p>Voucher for \$3.30 received and will be donated to the lapathon</p> <p>Toni Blundell has looked into a credit card facility for the canteen to allow them to undertake their business more efficiently. The bank would treat us as a society or business which requires them to hold equivalent funds of the credit limit in a term deposit account as security. There is a \$99 annual fee plus annual card holder fees.</p> <p>A motion was proposed and carried to seek approval for the issue of a credit card in the name of Floreat Park Primary School P&C for the purpose of funding the purchase of goods for the canteen. Authorisation is to be granted to the Treasurer, Toni Blundell, to apply for the credit card for a limit of \$5,000. It is noted that a term deposit to the equivalent of the facility limit (ie\$5,000) is to be setup and provided as security for the credit card. Authorisation is also to be granted to Toni Blundell in this regard. The following fees are applicable on the credit card: \$99 Annual admin Fee \$69 Annual cardholder fee - applicable for each card issued The authorised card holders are to be Fran Cockerill and Karen Wilson</p>
4.4 Scholastic	As per report. Thank you to the school librarian for helping as we need to run the Book Fair in the library this term due to Edudance lessons.
4.5 Uniform	Nothing to report
4.6 School Banking	As per report. Banking volunteers noted that Floreat had one of the highest banking rates of all schools.
4.7 Safety House	Safety House day planned for August. We would like to publish within the school which houses are Safety Houses for the children to know where to find them (ie addresses). Anna to contact the current Safety House participants and ask if they would be willing to allow this.

5.0 Principal

5.0 Principal	<p>As per the agenda report.</p> <p>Jane Rowlands provided a 10 minute overview of her report outlining the draft business plan which the board and the school have developed. Plan has been developed from the previous plan with input from school reviews and current departmental priorities. Its goal is to improve the school using evidence based data. It has three goals of successful students, a motivating learning environment and quality teaching/leadership.</p> <p>Also some discussion about the increasing cultural diversity with an increasing % of students being from a background where English is not the</p>
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	<p>first language. We would like to encourage participation and involvement in the school community and acknowledge that it may be overwhelming or intimidating for some parents. Discussion regarding how we help them get more involved? Could use class reps to identify spokespeople for cultural groups, also important promotional material reflects our cultural diversity.</p>
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6.0 Other Matters

<p>Basketball Ring</p>	<p>A parent has raised the matter of the lower school kids not having access to suitable height basketball ring. When kids get to year 5/6 they generally start using full height rings. The school has been offered some funding assistance from Rotary to purchase such equipment and Nancy Tropiano is currently looking into the best option. Shaun Redhage can be asked for input. Consideration to be made if a moveable style might best be. The P&C requests that the school ensures the item purchased will be the appropriate height for the lower school children.</p>
<p>Murals</p>	<p>Steph Knell presented some photos of the school's dull exterior, existing murals are faded and not that appropriate with the rest being bare brick. We should be inspiring the kids with visually stimulating environment.</p> <p>We could be using the kids talents and/or commissioning local artists. Banskia logo could be included in the theme. This would link back to the new business plan in terms of refreshing the school. The decision is up to the school, however there was strong support from the parents to have murals painted on the exterior of the school buildings.</p>
<p>Bike Racks</p>	<p>Racks near the main entry seem to be heavily used and often overflowing, do we need more? School has no plans to provide more racks but we advised they would ask the year 6's to do an assessment of the utilisation of these racks and the ones in the PP area.</p>
<p>Communications</p>	<p>Query from a parent about at times duplicated messaging or occasional no messages about activities/issues. At present the school and P&C are using a variety of mechanisms which can at times duplicate. School is looking at comms as part of the business plan and one system they are looking at is Connect which is a dept of Education platform that could replace current systems.</p> <p>2 suggestions from the parents regarding communication from the P&C;</p> <ul style="list-style-type: none"> • Emails relating to whole school activities only go to the parent of the eldest child. This way a family will only receive one email, not 2, 3 or more of the same content. • We want to encourage parents to use Flexibuzz and know there are some parents that do not use it. We could reconcile who is using Flexibuzz to our class lists and ask the Class Reps to



encourage those not on Flexibuzz to load the app and register. Emma Fuller offered to do this, however we would need the school to give us permission to do so.

7.0 Funding Requests

IPads:

A motion that the P&C funds the purchase of 18 iPads to the value of \$12,593, to be spent by the end of term 4, 2018 was carried.

Laptops:

A motion that the P&C contributes \$4,199.61 per quarter to the school for 3 years towards the lease of 50 laptops and 3 charging station trolleys, commencing in Term 3 2018 was carried.

Flexible learning spaces:

A motion that the P&C contributes \$20,000 towards the purchase of Flexible Learning Space Furniture for Year 6 students, to be spent by the end of Term 4. Funds are to be released when sufficient voluntary contributions have been collected was carried.

Table Tennis Equipment:

A motion that the P&C contribute \$3,000 towards table tennis equipment for year 6 students to use at recess and lunch, to be spent by the end of Term 4, 2018 was carried.