



Meeting Agenda

Meeting Details

Date	Tuesday 27 February 2018
Time	7.30 pm
Venue	School Library, Chandler Avenue

Agenda Items

Item	Topic of Discussion	Paper/Report
1.0	Open meeting, welcome and apologies	
2.0	Minutes from previous meeting <ul style="list-style-type: none"> • P&C meeting 8/11/2017 • Executive committee meeting 11/10/2017 	Attached
3.0	Correspondence in	
4.0	Office Bearer Reports	
4.1	President's Report	Report Below
4.2	Treasurer's Report	Report Below
5.0	Sub-committee Reports	
5.1	Social and Fundraising	Report Below
5.2	Canteen	Report Below
5.3	Book Club	Report Below
5.4	Uniform	Report Below
5.5	School Banking	Report Below
5.6	Safety House	Report Below
6.0	Principals Report	Report Below
7.0	General Business P&C Funding approvals: <ul style="list-style-type: none"> • \$1591 for PP bikerack • research Credit Card/Debit Card options for the Canteen • source a Mobile Phone and Prepaid Plan for the Canteen, to the value of \$560 for 2018 • Approval for the Canteen to pay for a Bookkeeper for the Canteen, School Traffic Warden and Uniform Shop 	
7.1	Elections for Positions <ul style="list-style-type: none"> • Office Bearers • Executive Committee • Special Duties • Auditor 	Report Below
8.0	Next meeting date (20/3/2018) and closure	



Presidents Report – AGM 2018

Welcome to a new school year!

We've certainly hit the ground running this year, with the Stay and Play a big success and parents volunteering to be Class Reps. This is such an important role, as the Class rep keeps the communication channels open for the parents in each class and a big thank you goes out to those that have already put up their hands. We are still looking to fill that role in a few classes, so please let us know if you are interested!

Last Thursday the P&C hosted the annual Welcome Sundowner. It was well attended and really great to see many of the new families coming along to meet other parents. We were also lucky to have many of the teachers attending the event and catching up with the parents. Thanks to the P&C execs who helped organise the event, Jane Rowlands and her staff for their assistance with organising, the teachers for attending, Fran and Karen in the canteen for catering and the parents who stayed behind to help pack away.

The main purpose of the AGM is to present audited financials and to nominate positions for the new year. I would like to thank Katie McLeod, our current treasurer, for working hard to prepare the financials for audit. I would also like to thank Patrice Yang for auditing our financials again this year.

My heartfelt thanks go out to each and every volunteer last year. The P&C Executive team have been nothing short of amazing and I honestly couldn't have done my job without their support. The Canteen staff and committee run the business like clockwork and keep our children well-nourished with healthy food. The Uniform Shop ladies also run a business, making sure we have enough stock but not too much! Every subcommittee contribute incredibly to the school and the parent community, as do the class reps and each parent who has volunteered to help in the classroom or do a shift in the canteen. There are too many people to name, but my thanks go out to every one of them!

Best Regards,

Kim Batina



Treasurer Report

Report Details

Date	22/2/2018
Prepared By	Katie McLeod

Update and Key Activities

We have collected 100% of our budget amount for voluntary contributions and 101% of our budgeted amount for infrastructure (we had budgeted to collect 88%)

Thank you to Patrice Yang for coming to our rescue again and auditing the P&C's financials for 2017. The audited financials for the P&C, Canteen and Uniform Shop will be tabled at the AGM.

Financials

Floreat Park Primary School P&C Association



FLOREAT PARK PRIMARY SCHOOL P & C BUDGET v ACTUAL DECEMBER 2017				
INCOME	Budget		Actual	Variance
Cash Balance Carried Forward at 31/12/2016	\$ 116,124		\$ 116,124	\$ -
Voluntary Contributions	\$ 81,444		\$ 81,843	\$ 399
Infrastructure Levy 2017				
Infrastructure Levy	\$ 54,296		\$ 54,587	\$ 291
			\$ 136,429	\$ 689
Fundraising and Social Events				
Budgets indicate Net Profit from Fundraiser:				
Entertainment Book	\$ 2,800		\$ 2,758	-\$42
Election Day Stalls	\$ 844		\$ 844	\$0
Lapathon	\$ 20,000		\$ 17,066	-\$2,934
Edudance DVD	\$ 1,550		\$ 712	-\$838
Melbourne Cup Lunch	\$ 1,000			-\$1,000
Art for Cards	\$ 10,000		\$ 6,870	-\$3,130
Mother/Father Day Stalls	\$ 400		\$ 2,078	\$1,678
Movie Night	\$ 1,000		\$ 1,121	\$121
Bright Star Commissions	\$ 500		\$ 373	-\$127
School Banking Commission	\$ 500		\$ 1,654	\$1,154
Cake Stall Athletics Carnival	\$ 2,500		\$ 1,630	-\$870
Wine Drive	\$ 1,500		\$ 1,378	-\$122
Disco	\$ 500		\$ 88	-\$412
Kindy Tea Towels	\$ 1,000		\$ 406	-\$594
Selby Street Sausage Sizzle & Donation			\$ 575	
Footy Jersey Raffle			\$ 300	
City to Surf Sausage Sizzle			\$ 402	
Kindy T-shirts 2018			-\$ 191	
Raffle			\$ 915	
Playground Grant			\$ 5,000	
	\$ 44,094		\$ 43,979	-\$7,116
Other Income				
Interest	\$ 1,000		\$ 1,341	\$341
Grants & Donations	\$ 500		\$ 23	-\$477
Uniform Shop Settlement Transfers				\$0
	\$ 1,500		\$ 1,364	-\$136
TOTAL INCOME	\$ 297,458		\$ 297,896	-\$6,562

Floreat Park Primary School P&C Association



FLOREAT PARK PRIMARY SCHOOL P & C BUDGET v ACTUAL DECEMBER 2017				
EXPENSES				
P&C Running Costs				
Bank charges	\$ 20	- 1	\$ 21	
Banksia 2017	\$ 5,500	5,135	\$ 365	
Class Cooking (\$30/class)	\$ 780		\$ 780	
Gardening Allowance	\$ 1,000		\$ 1,000	
Yr 6 Graduation 2017	\$ 2,000	1,726	\$ 274	
Stay and Play	\$ 200	92	\$ 108	
Sundowner	\$ 1,000	1,390	\$ -390	
Chaplain Allowance	\$ 600	600	\$ -	
Safety House WWC Reimbursement	\$ 100		\$ 100	
Dropbox premium	\$ 50		\$ 50	
Web hosting - somain name & email addresses	\$ 200	194	\$ 6	
MYOB Essentials	\$ 300	500	\$ -200	
Photocopying	\$ 500		\$ 500	
WACSSO	\$ 1,200	1,113	\$ 87	
Type 8 Traffic Warden	\$ 5,000		\$ 5,000	
Allowance for Unbudgeted Costs	\$ 1,550	1,193	\$ 357	
	\$ 20,000		\$ 11,942	\$ 8,058
Fundraising and Other Project Costs				
Play Space Improvements	\$ 40,000	1,070	\$ 38,930	
	\$ 40,000		\$ 1,070	\$ 38,930
Funding Requests from 2016 Surplus				
Air-conditioning approved in 2016	\$ 10,000	7,778	\$ 2,223	
Funding Requests to be presented and approved:			\$ -	
AV Equipment for Undercover Area	\$ 44,000	44,104	\$ -104	
Play Space Improvements	\$ 56,000		\$ 56,000	
	\$ 110,000		\$ 51,882	\$ 58,118
Targeted Initiative Funding from 2017 Voluntary Contributions				
Only up to the contribution value collected				
Classroom Resources Budget (\$200/class and specialist teacher)	\$ 6,200	6,200	\$ -	
Funding Requests to be presented to P&C for the following;	\$ 55,244		\$ 7,226	
Art Room Improvements		10,375		
Cyber Bullying Workshops		1,400		
Make A Space		20,000		
Kindy Painting		11,088		
Simply Carbon Program		2,320		
Protective Behaviours WA		563		
Bicycle Education		2,273		
	\$ 61,444		\$ 54,218	\$ 7,226
ICT Funding from 2017 Infrastructure Contributions				
Only up to the contribution value collected				
Funding Requests to be presented to P&C for the following;	\$ 54,296		\$ 4,926	
Laptop leasing years 4-7		4,551		
Robots for STEM		4,819		
PP Air Conditioning		15,000		
Painting Classrooms		15,000		
Purchase of additional iPads		10,000		
	\$ 54,296		\$ 49,370	\$ 4,926
TOTAL EXPENSES	\$285,740		\$ 168,482	
Net Profit (Loss)	\$ 11,718		\$ 129,414.50	

Bank balance as at 31 December 2017 was \$129,414.50.



Fundraising & Events

Report Details

Date	13 February 2018
Prepared By	Marissa Rimmer & Claire Shoebridge

2017 Key Events & Activities

TERM	ACTIVITY	TYPE
ONE	Stay & Play – Welcome to school	Community
	Class Rep Coffee Catch-up	Community
	Sundowner	Community
	Scholastic Book Fair	Fundraiser
	Election Day Sausage Sizzle/Cake Stall	Fundraiser
	Kindy mums welcome	Community
	AFL Jersey Raffle/Community Sausage Sizzle	Fundraiser
	Entertainment Books	Fundraiser
	Movie Night	Fundraiser
	Stay & Play – canteen afternoon tea	Community
TWO	Mother's Day Stall	Community
	Stay & Play – canteen afternoon tea	Community
THREE	Lapathon	Fundraiser
	Earn & Learn Woolworths	Fundraiser – community
	City to Surf	Community
	City to Surf Sausage Sizzle	Fundraiser
	Athletics Carnival Cake Stall	Fundraiser
	Athletics Carnival Raffle	Fundraiser
	Father's Day Stall	Community
	Edudance DVD	Community
	Stay & Play – canteen afternoon tea	Community
FOUR	Wine Drive	Fundraiser
	Kids Disco	Community
	Scholastic Book Fair	Fundraiser
	Year 6 Graduation	Community
	Father/Children camping weekend	Community
	Banksia	Community
	Year 6 Rottnest trip	Community
	Art4Cards	Fundraiser

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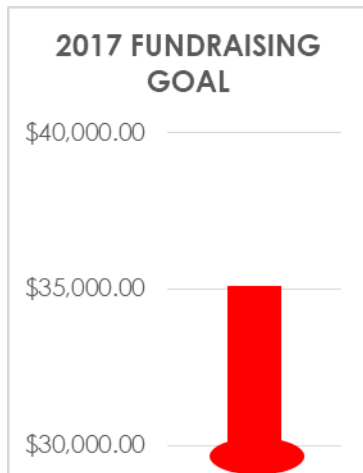
2018 Proposed Events

TERM	ACTIVITY	Proposed Date (if known)	TYPE	YEAR GROUP MANAGING
ONE	Stay & Play – Welcome to school	Friday 2 February	Community	P&C Exec
	Class Rep Coffee Catch-up	Thursday 1 March	Community	MR/CS
	Sundowner	Thursday 22 February	Community	P&C exec
	Kindy mums welcome	Thursday 15 March	Community	PP/Kindy
	Easter Colouring In Competition	Sheets out first week March	Community	MR/CS
	Entertainment Books		Fundraiser \$2,500	Volunteers
	Stay & Play – canteen afternoon tea		Community	Canteen
TWO	Mother's Day Stall	Week of 7 May	Community	Kindy/6
	Stay & Play – canteen afternoon tea		Community	Canteen
Three	Lapathon		Fundraiser \$20,000	PP/1/4
	Earn & Learn Woolworths		Fundraiser – community	Chaplain Sue
	City to Surf		Community	Volunteers
	City to Surf Sausage Sizzle		Fundraiser \$400	Small business
	Athletics Carnival Cake Stall		Fundraiser \$2,000	Volunteers
	Athletics Carnival Raffle		Fundraiser \$1,000	P&C Exec
	Learning Journey Lego Display		Community	3
	Father's Day Stall		Community	Kindy/6
	Stay & Play – canteen afternoon tea		Community	Canteen
Four	Wine Drive		Fundraiser \$1,500	Volunteers
	Kids Disco		Community	2/4
	Year 6 Graduation		Community	5
	Father/Children camping weekend		Community	Each year group
	Banksia		Community	

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Year 6 Rottnest trip		Community	6
Carols by candlelight		Community	PP
Art4Cards		Fundraiser \$10,000	Volunteers



Miscellaneous

- Floreat Kiosk initiative
 - Floreat Kiosk has provided the school with a unique promo code. Book online using the promo code and The Kiosk donate \$1 Voucher for every customer resulting from the booking. We can then claim vouchers for any events as often as we like.
- Supporting local businesses
 - If you own a business, have connections to a local business and would like to support upcoming P&C events through sponsorship or donations we would love to hear from you! Please contact Claire Shoebridge hutchi_hutchi@yahoo.com.au or 0439 966 194



Canteen

Report Details

Date	20 February 2018
Prepared By	Rebecca O'Brien

Update and Key Activities

Term 1 dates

Pre Primary recess visits – Mondays in week 7 (12 March) and week 11 (9 April).

Package Free Friday – to be confirmed via Flexibuzz.

Catering

The Snack Shack is happy to cater for functions within the school and this term we will be assisting with food for the P&C Sundowner and Board meetings.

Menu

The menu is the same as last term, with a change of days for a couple of items.

Swimmers breakfasts are available on Tuesday and Thursday mornings. Orders are to be placed before 8.50am on the day before the breakfast is required.

Financials

Once the final figures for 2017 are reported, we will look at our budget and pricing for the year.

Bookkeeper role is to be finalised and confirmed by P&C.

Suppliers

Canteen staff met with our main supplier, PFD, to assess our requirements for the menu and streamline the ordering process and improve pricing. We now qualify for discounted “school” pricing from PFD.

We are looking to source pies directly from Mrs Macs as they are cheaper than PFD (current supplier) and schools get an additional 15% discount. A credit application will be required for this to proceed.

Due to the large amount of shopping done by canteen staff at Coles each week for items that are not available from PFD eg fresh fruit and vegetables and dairy products, it would be more manageable and time efficient to have access to use the Coles online shopping system. To do this, a visa or mastercard credit or debit card is required and we seek the P&C's approval and guidance as to how best to progress this.

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The current system is a Coles account linked to a Coles card – operating similarly to a credit card ie purchases are made using the card and a monthly account is submitted and paid by the canteen bookkeeper. This card cannot be used for online shopping. Having the ability to shop online and have items delivered will have several advantages including among others:

- Health and safety - staff currently carry very heavy bags of shopping each week – as the shopping has grown due to increased numbers, this is becoming a bigger issue.
- Cost savings - Coles is often much cheaper with better quality products than current suppliers but not used as shopping has to be carried in each week.
- Same process - A debit or credit card would operate in precisely the same way as the current Coles card ie monthly accounts to be paid against receipts from purchases.

Freezer

The freezer leaked water over the holidays however no food was inside and no damage was done. The freezer service company has been to inspect it and it is operating efficiently.

Roller Door

The three fly-wire slide-up doors at the counter have been removed following approval from the sub-committee and the school. The roller door remains to secure the canteen.

Canteen Layout

Some ideas are being floated to make some adjustments to maximise the space, and therefore increase efficiency, in the canteen. We are open to suggestions if people have expertise for either the layout or the required labour to make any changes to our canteen.

Canteen Phone

We seek approval to proceed with obtaining a phone for the canteen to enable staff to have one contact number and communicate with people as necessary.

We are researching the options available for pre-paid mobile phones and will keep the P&C informed. A landline could also work if this is a viable option.

Roster

We always need volunteers 11-1 on Mondays, Tuesdays and Wednesdays and 9.30-11.30 and 11.30-1.30 on Thursdays and Fridays. Please sign up to help in the canteen if you can spare two hours, everyone is welcome and your kids will love to see you.

We are very lucky to have a grandmother of an ex-FPPS student continue to help us for four hours every week.

Recognition and Thanks

As always, thanks to our canteen staff for a smooth start to the school year and to our volunteers for finding the time to help us out.

Floreat Park Primary School P&C Association



Thanks to Tony our wonderful handy man and his assistant, Kye, for removing the fly screens, it has made a huge difference to the Snack Shack. Thank you to Sandra Doherty for her weekly volunteering.

Financials as at 31 Dec 2017

Income	\$55,983
Expenses	\$45,393
Profit	\$10,590

Items Requiring Approval

- Credit / debit card linked to canteen bank account to facilitate online supermarket shopping
- Phone (mobile or landline) for canteen business use

Scholastic Committee

Report Details

Date	Tuesday 20 th February 2018
Prepared By	Victoria Strang

Update and Key Activities - 2017

Book Club and Book Fairs collectively raised over **\$10,200** in 2017. Thank you to FPPS families for their continued support of Book Club.

Update and Key Activities - 2018

Book Club issue 1 was processed Tuesday 20th February, generating **\$527** in rewards vouchers.

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We are currently in the process of planning our Book Fairs for 2018. There will be one each semester – dates TBA.

REWARDS SPENDING:

All year groups have been allocated \$375 each to spend on their choice of resources from Scholastic. Multiple purchases thus far include numeracy and literacy resources, storage, games, toys, classroom supplies and, of course, books!

Current rewards balance: **\$2551.09 to spend.**

Recognition and Thanks

Many thanks to all families who are trying out or continually supporting Scholastic Book Club and Fairs – treating your children is having a very positive impact on the school's literacy funds!

Items Requiring Approval

-

UNIFORM SHOP

Report Details

Date	22 February 2018
Prepared By	Claire Haselhurst, Phillida Rodic and Lisa Church

Update and Key Activities

In 2018 we will return to using Permapleat to supply skorts.

We continue to encourage online sales.

Feedback on the quality of fabric, cost and variety of uniform is welcome.

Financials

For the year ended 31 December 2017 the operating profit shown in the unaudited accounts was \$5,150.



Sales in the shop were strong prior to the start of Term One (\$4,988.50). Online sales for the month of January were \$3,612.

School Banking

Report Details

Date	16 February 2018
Prepared By	Penelope Hickman

Update and Key Activities

- We have 2 new School Banking Co-ordinators this year: Amanda Hicklin and Emma Falconer. Thank you to these two for taking on the role this year. It is ideal to have 3 school banking co-ordinators, therefore we are still seeking one more person to assist. If you can assist every Wednesday morning, 8.30-8.50am, please notify the P and C Committee or Amanda and Emma.
- Thank you to the outgoing Co-ordinators: Kate Weaver and Karina Wong as without the assistance of these ladies School Banking could not have been made possible.
- This year a **regular savers contribution** is given to the School P and C Account. This means \$5 for every 10 school Banking deposits processed per student. Payment of this is paid quarterly.
- An **annual contribution** is also given this year depending on the number of students who participate in School Banking. Our school will receive a \$200 bonus.
- For each new student joining school banking this year the school will receive \$5.
- School Banking Assembly will take place on Friday 23rd February where new prizes for the year will be shown and information on the Youthsavers Account. Information will be sent home to Parents if you are interested in setting up a bank account for your child.

Recognition and Thanks

As mentioned above

Financials

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Funds Spent	\$0
Funds Raised	\$0
Funds Remaining	\$0

Items Requiring Approval

None

Safety House

Report Details

Date	13 February 2018
Prepared By	Frances Cockerill

Update and Key Activities

To date, we have 22 Safety Houses in the following streets:

Oakdale Street - 1
Glengariff Drive - 4
South Banff Road - 1
Kirkdale avenue - 1
Peebles road - 2
Highbury - 2
Grantham street - 2
Berkeley Crescent -1
Shannon street - 1
Linden Gardens - 1
Athlone road - 2
Grovedale road - 1
Clanmel road - 1
Arbordale st - 1
Relay Lane – 1

A family, to whom forms have been sent, has expressed interest in the programme.

A coordinator is required to support the safety house programme.



Recognition and Thanks

Thanks to Mark Walters and Rod Cohen for their ongoing support of this initiative.

Financials – N/A

Principal's Report

Report Details

2017 was my first full year at Floreat. Experiencing a full year's cycle provides the opportunity to gather information, make some adjustments along the way and plan for the future.

Although a tremendous amount of work, the Independent Public School Review was timely in that it gave me the opportunity to gain valuable data and information on the school's culture, performance in academic and non-academic domains, parent and student perspectives and the teaching programs and pedagogy across the school.

Guided by the School Board, the review and school self-assessment processes has led to the formulation of a new Business Plan that focuses on:

- maintaining and building on the excellent academic reputation of Floreat:
- developing contemporary evidence based approaches to learning that include ensuring students are able to effectively use technologies:
- improving student voice and leadership opportunities:
- continuing to develop teacher collaboration and middle level leaders across the school:
- introducing new school-wide student and teacher wellbeing programs:
- refreshing the school's image; and
- creating more flexible learning and play spaces.

The role the P&C play in supporting the school and Board in realising the targets in this plan is crucial. Providing expertise and input is highly valued as is commissioning and directing funds to enhance the school's resources in key areas. The current economic climate in schools is extremely tight with budget cuts affecting our income and the way

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we do business. This is unlikely to change in the short and medium term, so we need to be creative and seek alternative sources of funding.

Last year, the physical environment was challenging with the new Early Childhood buildings under construction and the management matters that the process entailed. Thanks to the support and flexibility of the parents and teachers and the co-operation of the builders, we worked our way through the project so it was finished on time. As completion was in Term 4 we reorganized the physical layout of the school at the end of the year to provide a better educational flow and opportunities to develop our outside areas into more contemporary student centered spaces.

The installation of an additional crossing on Chandler Avenue has been a long process. We are nearly there and are awaiting Main Roads to do their final inspection.

The new P&C funded playground that will be aligned to the current facilities, was democratically selected by students and is in its final stages of planning. Sincere thanks to Kim Latham for her expertise and time on this project. It is now being project managed by one of the Department's management companies to ensure all regulations and safety standards are compliant. We do not have a completion date on this as yet.

Using the principles agreed to by the Grounds and Facilities Improvement Committee (GAFIC), P&C funds were deployed to significantly improve the functionality of the undercover area through a new audio-visual system, Art Room and the presentation of 8 classrooms, affording more professional and pleasant working and learning spaces. The new STEM room is undergoing refurbishment.

Complementing the future direction, our staff recruitment and development processes during 2017 focused on ensuring we match the skills of the teachers with future plans.

In 2017 we worked with the P&C to provide information to parents in the areas of Cyber Safety, Protective Behaviours and how technologies are used as a tool for learning. It is important that we continue to identify and provide opportunities for parents to engage with curriculum directions and strategies to support children at home.

Thank you to Kim and the Executive for your support and guidance over the past year. It is wonderful to have such a good working relationship with the P&C as we strive to provide the best school experience for your children.

I look forward to another productive and rewarding year ahead.

Jane Rowlands



General Business

P&C Funding Approval Requests

Request for P&C Funding

Request Details

Summary of Request	Bike racks
Prepared By	Penelope Mellis - PPF class rep
Request Date	22/02/2018
Date Funds Required	ASAP
Amount Requested	\$1,591
Learning Area	Pre primary infrastructure
Year Level/s	PP & Year 1

Please describe what you would like to purchase with the funds requested

Galvanised bike racks with a capacity to fit up to 20 bikes

Please describe how this will benefit the school and/or children

The current bike racks in the upper school are oversubscribed and too far away from the Pre primary. A bike storage facility near to the Pre primary will allow for students and parents to easily and safely store and access their bikes. At present there's not a high demand for bike parking, however if the location is accessible, many more children may attempt to ride to school. The availability of an additional bike rack will also free up some space in the existing bike rack.

The chosen bike racks are very sturdy, compact, economical and fall within government guidelines. The preferred bike rack placement is on the exterior wall, adjacent to Ms Di Lena's classroom. This is an area with minimal passing traffic. The racks would be surface mounted for safety, to avoid any trip hazard.

Has some of the cost been funded by other means (school reserve/grant/DoE etc) and if so, please give details

No

Canteen Credit/Debit Card

To research the costs associated with providing the canteen with a credit or debit card to assist with purchasing. This would streamline the purchasing process and create efficiencies for the canteen in terms of time management and stock control.

Canteen Mobile Phone

Approval to source a Mobile Phone and Prepaid Plan for the Canteen, as the Canteen does not have a landline and the Canteen Manager is a shared role. The staff are currently using their

Floreat Park Primary School P&C Association



personal phones to make and receive canteen related enquiries. Phone cost up to \$200 and Prepaid Plan up to \$30/mth. Total cost \$560 for 2018.

P&C Bookkeeper

Approval for the P&C, via the Canteen, to pay for a Bookkeeper to do all the financial and payroll tasks for the Canteen, School Crossing Warden and Uniform Shop. Role would require 10-15 hours per month, at \$35/hr for approximately 11 months of the year.

Elections for Positions

Current incumbent	Position	Proposed incumbents for 2018
Exec Members		
Kim Batina	President	Kim Batina
Emma Fuller	Vice president	Emma Fuller
Cat Johnson	Secretary	Troy Sinclair
Katie McCleod	Treasurer	Toni Blundell
Michal Haswell	Communication / Executive member	Emma Fuller
NA	Silent Exec Member	
Kim Latham	Exec member - grounds	
Claire Shoebridge	Exec member - fundraising / class coord	
Marissa Rimmer	Exec member - fundraising / class coord	
Committee Members		
Bec O'Brien	Class Rep Coordinator	Bec O'Brien
Victoria Strang	Canteen	Victoria Strang
	Book Club	
	Book Fair Coordinator	
	Safety House	
	Uniform	N/A
	Uniform	Claire Haselhurst
	Uniform	Lisa Church
	School banking coordinator	Amanda Herbert
	School banking coordinator	Emma Falconer
	School banking coordinator	
Special Duties		
Jodi Gardiner	Art cards and calendars	Jodi Gardiner
Alexis Mathews	Art cards and calendars	Alexis Mathews
Neroli Davies	Classroom Garden Coordinator	
Georgette Wood	Second hand/lost clothing	Georgette Wood
Jodie Trainor	Second hand/lost clothing	
Bec O'Brien/Claudia Cooper	Sick room coordinator	Bec O'Brien/Claudia Cooper
Emma Fuller	Banksia Cooriantor	Emma Fuller
Claire Spencer	City to Surf Coordinator	Claire Spencer
	City to Surf Coordinator	Gemma Ward
Natasha Hawkesley	Mothers Day and Fathers Day Stall Coordinator	
Patrice Yang	auditor	Patrice Yang