



# Meeting Minutes

## Meeting Details

<b>Meeting Date</b>	Tuesday 23 <sup>rd</sup> May 2017
<b>Meeting Commenced</b>	7.40pm
<b>Meeting Concluded</b>	8.45pm
<b>Venue</b>	School library
<b>Present</b>	Kim Batina, Catherine Johnson, Katie McLeod, Kim Latham, Penelope Hickman, Megan O'Shea, Karen Wilson, Claire Haselhurst, Marissa Rimmer, Emily Jennings, Melanie Perry, Amy Toohey, Janine Roets, Claire Shoebridge
<b>Apologies</b>	Victoria Strang, Emma Fuller, Kate Weaver, Karina Wong, Kristy Corbett, Fran Cockerill, Chandie Greatwood, Kate Watson and Kate Molloy, Michal Haswell
<b>Next Meeting Date</b>	Tuesday 15 <sup>th</sup> August 2017

## Meeting Minutes

### 2.0 Minutes from Previous Meeting

2.1 Present minutes	Not presented as included the special general meeting minutes. Both to be distributed before next meeting.
2.2 Correspondence	Insurance and workers compensation renewal letter – presented and provided to Katie McLeod

### 3.0 Office Bearer Reports

3.1 President's Report	<p>Kim Batina thanked Tash Hawksley for organizing a successful mother's day stall. It was confirmed that Tash won't continue to volunteer for the stalls next year but has found a parent who is interested in doing so.</p> <p>Kim Batina advised that a major fundraiser would be delayed until 2018 to provide an opportunity to plan something significant as well as determine a project to invest the raised funds in to.</p> <p>Kim Batina thanked Marissa Rimmer, Claire Shoebridge and Emma Fuller for organizing the lapathon, which is scheduled for the 14<sup>th</sup> of June.</p> <p>Kim Batina confirmed that a play space committee had been established, with Kim Latham as the chair. This committee is responsible for the play space enhancement project.</p>
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# Floreat Park Primary School P&C Association



3.2 Treasurers Report	<p>Katie McLeod confirmed that 63% of voluntary contributions and 64% of the infrastructure levy had been collected to date. The bank balance is \$197,173, this would reduce by approximately \$44,000 once the AV equipment, ratified in the last meeting, had been purchased.</p> <p>Katie McLeod confirmed she would be moving funds from the P&amp;C and canteen accounts into a high interest bearing account until funds were required.</p>
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## 4.0 Sub-committee Reports

4.1 Grounds	<p>Kim Latham requested \$681 to purchase preprimary play equipment. A motion was raised and approved to spend \$700 on preprimary play equipment.</p> <p>Kim Latham requested \$800 to purchase a high pressure hose for the gardener. A motion was raised and approved to spend \$800 on a high pressure hose.</p> <p>Kim Latham requested \$120 to purchase native plants for the gardens. A motion was raised and approved to spend \$120 on native plants.</p> <p>Kim Latham spoke about the conceptual plans created by the new place space committee. The next steps are to:</p> <ul style="list-style-type: none"><li>• Visit other primary schools for inspiration.</li><li>• Put images of options on FB for kids to look at and have opinions on.</li><li>• Consult staff and students about what they want from new play places. A survey is being conducted by the school administration in week 7 to ask students how they play and what play equipment / play opportunities they would like at the school.</li><li>• Finalize the conceptual master plan so if and when required the Education Department can be advised of the plan and what the school would like.</li></ul> <p>Jane Rowlands suggested a quick win may be appropriate as a short term option. For example a stable structure, like a spider climbing frame, that can be easily moved if required.</p> <p>Some play space options include:</p> <ul style="list-style-type: none"><li>• Retaining and terracing along Chandler Ave</li><li>• Terracing at the back of the year six area</li><li>• Bike racks moved to terraced area further down Chandler Ave.</li></ul> <p>Kim Latham thanked the school for offering to conduct the student play space survey.</p> <p>General discussion regarding air conditioning units purchased historically by the P&amp;C for use in transportables. Jane Rowlands confirmed the four units currently in the PP transportables were the property of the school, as gifted by the P&amp;C, and may be reused</p>
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# Floreat Park Primary School P&C Association



	<p>if possible once the PPs are in the permanent new building. The air conditioning units in the 2 x year 6 transportables were also the property of the school, as gifted by the P&amp;C.</p> <p>Jane Rowlands confirmed that all rooms in the new PP building come with evaporative airconditioning and that the school was unable to make any changes to the finalized buildings until after the 12 month defects period (which commences upon practical completion of the build). One option is to request a variation to the standard build, which Jane Rowlands confirmed she had initiated, to request refrigerated air conditioning as part of the current building process.</p>
<p>4.2 Social and Fundraising</p>	<p>Marissa Rimmer spoke to the report and thanked all the volunteers at the election cake stall and sausage sizzle.</p> <p>Marissa Rimmer thanked Narelle Klvac and her volunteers for organizing the move night.</p> <p>Marissa Rimmer thanked Tash Hawksley and all her volunteers for organizing the cake stall.</p> <p>Marissa Rimmer advised that there would be a sausage sizzle Saturday the 27<sup>th</sup> May to raise money for the P&amp;C at Psaros new multi residential apartments in Churchlands.</p> <p>Marissa Rimmer confirmed the canteen would be holding a cake stall on Friday 2<sup>nd</sup> June.</p> <p>Marissa Rimmer confirmed details of the lapathon, including that:</p> <ul style="list-style-type: none"> <li>• parents can run</li> <li>• kindy is not included</li> <li>• there will be online collections as well as hard copy forms</li> <li>• Link to the online collection will be sent out shortly</li> <li>• Students can wear crazy hair</li> <li>• Students can dress in their colours.</li> </ul> <p>Marissa Rimmer advised we need more volunteers for the Art for Cards fundraiser. Please see a member of the P&amp;C committee if you are keen.</p> <p>Marissa Rimmer requested \$1500 to purchase banners and A Frames for promotion of P&amp;C events. A motion was raised and approved to spend \$1500 on banners and A Frames</p> <p>Thanks to Fiona Hyland and Karen Wilson for distributing the entertainment books. To date 93 have been sold.</p>
<p>4.3 Canteen</p>	<p>Canteen staff are to research non slip matting for the canteen.</p> <p>The issue of low volunteer numbers in the canteen was discussed. Kim Batina suggested a quarterly dinner voucher drawer for all parents who volunteer at the canteen. Each time a parent volunteers they get a raffle ticket and go in the drawer to win a dinner voucher, drawn at the end of each term.</p> <p>The P&amp;C will initiate this as a new initiative and see if it improves volunteer numbers in the canteen.</p> <p>Parents were reminded that they needed to sign into the school as a visitor whenever they volunteered at the canteen. This can be done at the front office.</p>

# Floreat Park Primary School P&C Association



4.4 Book Club	The report was taken as read. Kim Batina thanked Victoria Strang once again for her amazing efforts.
4.5 Uniform	The report was taken as read. Claire Haselhurst presented a pair of new girls pants as an alternative option to the jazz pants. There was general agreement that the pants looked like a great improvement on the old jazz pants so the uniform shop are going to trial a purchase of the new pants. They retail for \$25.
4.6 School Banking	<p>Pen Hickman advised that over \$6,000 had been banked since school banking started and that 150 accounts had been set up. Students were starting to receive rewards for achieving 10 deposits. There is \$1182 commission raised for the P&amp;C to date this year.</p> <p>Pen Hickman reminded parents that they needed to consider being at school a bit earlier on a Wednesday to accommodate school banking.</p>

## 5.0 Principals Report

5.1 Principals Report	<p>Jane Rowlands thanks everyone involved in the recent IPS process.</p> <p>Jane Rowlands advised that the education department had confirmed that the school grass is going to be reticulated and that access and play areas would be made good once the building works had been completed.</p>
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## 6.0 Other Matters Raised for Discussion

6.1 Requests for funding	A motion was raised and approved to spend \$10,000 on 20 new ipads. The funds come out of the P&C infrastructure levy.
6.2 Traffic Management	<p>Katie McLeod has several interviews on Thursday and is hopeful that one of the applicants may be appropriate.</p> <p>To date the vacancy has been advertised on Gumtree, at the library, at Floreat Forum and on Tiqbiz extensively with no appropriate applicant found from those avenues to date.</p>