



# Meeting Minutes

## Meeting Details

<b>Meeting Date</b>	Monday 27 <sup>th</sup> February 2017
<b>Meeting Commenced</b>	7.34pm
<b>Meeting Concluded</b>	9.25pm
<b>Venue</b>	School library
<b>Present</b>	Victoria Strang, Karen Wilson, Fran Cockerill, Michal Haswell, Kate Watson, Sarah Fenner, Lauren Seldon, Kate Weaver, Penelope Hickman, Rebecca O'Brien, Claire Shoebridge, Kim Latham, Marissa Rimmer, Narelle Klvac, Megan O'Shea, Fiona Hyland, Emily Jennings, Janine Roets, Arif Valibhoy, Kirstie Smyth, Pam Parr, Justine Burnett, Lisa Church, Jenny Farrell, Cathy Lander, Su Wu, Kristy Corbett, Claire Haselhurst, Lynette Dias, Karina Wong, Steffi Knell, Lauren Holywell, Amy Toohey, Jane Rowlands, Mark Walters, Kim Batina, Michal Haswell, Emma Fuller, Katie McLeod, Catherine Johnson
<b>Apologies</b>	Chandie Greatwood, Amanda Richie
<b>Next Meeting Date</b>	Tuesday 23 <sup>rd</sup> May

## Meeting Minutes

### 2.0 Minutes from Previous Meeting

2.1 Present minutes	Available on the website and previously circulated
2.2 Accept minutes	Motion proposed to accept the minutes of the general meeting held on 7 <sup>th</sup> December 2016 was seconded and carried unanimously
2.3 Matters arising from minutes	Matters arising from the minutes were not discussed and carried over to the next meeting.
2.4 Correspondence	Two letters acknowledged and received by Catherine Johnson. First relating to WACSSO education forum and the second relating to a grant seminar being held by the Town of Cambridge.

### 3.0 Office Bearer Reports

3.1 President's Report	Kim Batina thanked members for coming. General discussion regarding the planned Vodaphone tower due to commence construction on top of Floreat Forum in April.
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# Floreat Park Primary School P&C Association



	<p>Vodafone have refused requests to delay construction commencement. There are a group of representatives opposed to the phone tower. Three representatives of this group are attending this Wednesdays council meeting, however they are urgently looking for more volunteers to assist efforts to stop the tower going ahead. If you are able to help, please contact Karen Wilson at notowersnearschools2017@gmail.com or search for the facebook page. Lauren Truscott confirmed that once the tower was constructed then phone companies could add extensions as they wished in the future. Lauren Truscott also confirmed that there had been four new towers erected in the surrounding area since October 2016. The issue of providing funding for the group was raised. Kim Batina confirmed that the P&amp;C would not pay directly, however said that the P&amp;C would assist to promote a crowd funding initiative.</p>
<p>3.2 Treasurers Report</p>	<p>The P&amp;C has an opening bank balance for 2017 of approximately \$117,000. Katie McLeod confirmed that the ELC bank account was closed and asked parents to check their banking details to ensure they did not accidentally pay voluntary contributions into a closed bank account.</p> <p>Kim Batina advised that the P&amp;C budget would remain in draft until discussions with Jane Rowlands were finalized about how P&amp;C funds may be used.</p>

## 4.0 Sub-committee Reports

<p>4.1 Grounds</p>	<p>Kim Latham raised the issue of the ramp being built at the front of the school to allow wheelchair access directly to the administration building as well as the plan to provide a disable parking bay where the bike racks are currently located. Kim Latham raised concerns that this would negatively impact the aesthetic of the front of the school.</p> <p>Jane Rowlands encouraged Kim Latham to attend future meetings with the department of contractors. Jane Rowlands also advised that the ramp would be sympathetic to the existing building and that construction would not commence until after the caretaker period.</p> <p>Kim Latham also raised the issue of the smell coming from the boys toilet. Kim Batina and Jane Rowlands to discuss separately.</p> <p>Narelle Klvac asked if the netballs courts were going to be resurfaced. It was confirmed that this was a Liberal election promise and so it was still unconfirmed. Jane Rowlands also noted that in the event a permanent building was approved, there would be trucks driving across the netball courts, in which case re-surfacing before construction may not be appropriate.</p> <p>Jane Rowlands confirmed that if there were areas of the netball</p>
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# Floreat Park Primary School P&C Association



	<p>courts that were raised and unsafe then the education department had a responsibility to fix them under the faults programme.</p>
4.2 Social and Fundraising	<p>Marissa Rimmer thanked Fran Cockerill for providing food for the Sundowner event.</p> <p>There are still three class rep positions vacant: room 3, room 8 and room 9. Please contact Marissa Rimmer or Claire Shoebridge if you are able to help out.</p> <p>The proposed P&amp;C activities for 2017 will be confirmed shortly.</p> <p>There will be a cake stall at the kindy and a sausage sizzle at the main school on Election Day 11 March.</p>
4.3 Canteen	<p>Kim Batina confirmed that the P&amp;C executive had approved 6 additional paid hours per week in the canteen to accommodate increasing student orders and decreasing volunteers.</p> <p>Karen Wilson will shortly be circulating the roster (one year group per week) and encouraged parents to use signup.com when registering to volunteer in the canteen,</p> <p>Please note the canteen is closed this Wednesday due to the school carnival.</p> <p>Bec O'Brian thanked the school for fixing the roller door and painting the canteen and thanked Louise Birbeck for agreeing to do the financials for the canteen this year.</p>
4.4 Book Club	<p>The report was taken as read.</p>
4.5 Uniform	<p>The report was taken as read. Lisa Church advised that the new team were settling into their roles and wanted to work on getting stock levels right.</p> <p>Kim Batina thanked Claire Haselhurst, Lisa Church and Phillida Rodic for taking on the uniform shop committee roles.</p>
4.6 School Banking	<p>Pen Hickman advised that we were still waiting for deposit books.</p> <p>Pen Hickman confirmed the initiative had been very successful to date and that they would advise the P&amp;C if they required additional volunteers.</p>
4.6 Safety House	<p>Fran Cockerill advised that there are currently 25 safety houses.</p> <p>Fran Cockerill has a sign for the school and thanked Rossana Panetta for undertaking this role for many prior years.</p>

## 5.0 Principals Report

5.1 Principals Report	<p>Jane Rowlands confirmed that the school had 617 students enrolled and 381 families, up from 367 families last year.</p> <p>Jane Rowlands advised that 96.15% of the \$60 voluntary contribution for 2016 had been received which is a great result and is used to provide educational resources for the children.</p> <p>This year, the school will be following up on collecting unpaid charges, such as excursions, and working with parents to ensure these charges are paid.</p>
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Jane Rowlands advised that she had suggested changes to the way P&C funds were distributed and identified an immediate request for funding from the P&C for an upgrade to the audio visual equipment available for the undercover area. Jane Rowlands also confirmed that the education department was coming out to look at the undercover area and discuss options relating to shutters, insulation and general improvement to that area.

Jane Rowlands also advised her preference that the kindy P&C contributions be spent on re-painting the kindy rooms at Birkdale St.

Jane Rowlands advised that they could not look at improving playspace until the new building is finalized. Jane Rowlands raised the possibility of extending the existing playground down to Chandler Ave, although acknowledged that site works to raise the area would be involved.

Kim Batina confirmed that the P&C was keen to plan new playspaces well so that money was not wasted.

Jane Rowlands confirmed that the old playground adjacent to where the new PP building is being built is being removed.

Lauren Froud raised the concern of PP children eating lunch in full sun. Jane Rowlands acknowledged this issue and advised she would address the PP parents separately.

Jane Rowlands advised that there is a planned disabled bay located where the bike racks are. This will likely change the way kiss and drive works.

## 6.0 Other Matters Raised for Discussion

### 6.1 Traffic management

Lynette Dias asked where the school was up to appointing a type B traffic controller. There was general discussion about the process to date as last year Michael MacInerherney advised the P&C that he would advertise, appoint and pay for a traffic warden. To date, a type B traffic controller has been approved. Once that appointment is made and implemented, further assistance can be sought from the council in managing other traffic hazards such as the Kiss n Drive area and funneling of pedestrians to one safe crossover. It is possible we may qualify for a Type A traffic controller once the Type B has been appointed.

Jane Rowlands asked for some time to get across the issue and advised that until a solution was found to improve the road safety at the school that herself and Mark Walters would be assisting with directing parent traffic to ensure student safety. It was suggested that a subcommittee be formed for "kiss and drop wardens" so that the parent body could volunteer to help move cars on at kiss and drive.

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6.2 Spending Approvals	<p>A motion was raised and approved to spend up to \$11450 on the art room upgrade.</p> <p>A motion was raised and approved to spend up to \$1400 on an all day cyber safety workshop. This workshop is being held on the 13<sup>th</sup> of March and will be available for parents, teachers and students.</p>
6.3 ICT	<p>Mark Walters presented to the P&amp;C regarding information technology. The presentation will be made available on the school website. Mark Walters advised that the school was happy to not implement a one ipad per child policy at this time and that the focus would be on ipads in the early learning years, progressing to laptops from year 4 to year 6. Jane Rowlands confirmed that she would like the P&amp;C to approve funds for upgrading ICT including a leasing programme for laptops and additional ipads in the ELC.</p> <p>Katie McLeod confirmed that in 2015 the P&amp;C approved \$46,000 on ICT resources and in 2016 the P&amp;C approved \$25,000 on ICT resources.</p>