



Meeting Minutes

Meeting Details

Meeting Date	5 th May 2015 2015
Meeting Commenced	1930
Meeting Concluded	2100
Venue	Library
Present	Melissa Pexton, Kim Batina, Narelle Headley, Libby Hamilton, Coral O'Neil, Rebecca O'Brien, Katie McLeod, Libby Radalj, Fiona Hyland, Lynette Dias, Fran Cockerill, Louise Birbeck, Amanda Ritchie, Keira Bury
Apologies	Victoria Strange, Cathy Lander, Sally Hollis, Kim Latham, T Perrin
Next Meeting Date	15 th June 2014

Meeting Minutes

2.0 Minutes from Previous Meeting

2.1 Present minutes	Presented
2.2 Accept minutes	Motion proposed to accept the minutes of the general meeting held on 24 th March 2015 was seconded and carried unanimously
2.3 Matters arising from minutes	Matters arising from the minutes were not discussed and carried over to the next meeting.

3.0 Office Bearer Reports

3.1 President's Report	Thank you to Karen Wilson for printing off the School Directory ready for distribution. No Further Discussion on Report.
3.2 Treasurers Report	<ul style="list-style-type: none"> The City to Surf money from 2014 was finally received. Voluntary Contributions now at 81%. Charity: FPPS P&C registered as a charity but we can only obtain a tax deduction from donations to a building fund. Strict guidelines are in place as to what is included in a building fund. General discussions on possibility of the school community donating funds to a "Building Fund" and we could save up for a project ie. Renovation of toilets.



4.0 Sub-committee Reports

4.1 Early Learning Centre	Discussions on the need to upgrade the area around the tree outside the PP Rm 1. Motion for ELC to spend up to the value of \$5500.00 to upgrade the area near Preprimary Rm 1 around the tree. All in favor and the motion carried unanimously.
4.2 Social and Fundraising	Screen Free so far raised around \$2000. Thank you to all involved.
4.3 Canteen	No further comment on report
4.4 Book Club	No further comment on report
4.5 Uniform	Second hand clothes rack working well. ELC promoting stickers as a fundraiser for the PP and Kindy.
4.6 Garden	Nothing to report
4.7 Grounds	No further comment on report
4.8 Artcards and Calendars	Discussions to continue regarding Artcards and Calendars for this year.
4.9 Safety House	No further discussions.
4.10 School Board	<p>Discussions on what is different about the functions of the P&C and School Board?</p> <p>P&C members:</p> <ul style="list-style-type: none"> · promote the interests of the school through cooperation between parents, teachers, students and members of the general community; · assist in the provision of resources, facilities and amenities for the school; · foster community interest in educational matters; · organise or conduct fundraising or other assistance for the benefit of the school; and · seek voluntary contributions for the provision of a resource, facility or amenity for the school from parents of students at the school. <p>School Board members:</p> <ul style="list-style-type: none"> · endorse the Delivery and Performance Agreement (DPA); · endorse and regularly review the school's one-line budget and business plan; · review the school's performance through receiving regular reports and data on student achievement; · determine satisfaction levels of parents, staff and students during the life of the DPA, with results reported in the annual school report; · endorse the annual school report; · formulate codes of conduct for student at the school; <p>and</p> <ul style="list-style-type: none"> · review general policy directions." <p>No further comment on Report</p>



5.0 Principals Report

5.1 Principals Report	<p>Naplan Test Next Week – The results for year 3 and 5 will be available later in the year.</p> <p>Semester 1 Student Reports – Semester 1 reports will be sent home on Wednesday 24th June. Interviews can be arranged directly with the class teacher.</p> <p>Skyline Project – This project when completed will provide the school with another focus area for different activities and improve the aesthetics of the are considerably.</p> <p>School Choir – Ms Hadley has commenced morning choir practice this term in preparation for the Choir Festival in Term 4.</p> <p>Chandler Avenue Safety Issues - Whilst the town of Cambridge have been receptive to the concerns raised, it is likely that ore detailed submissions will be required to achieve an official “crossing” or signed crossing.</p> <p>Morning Fitness Program – The morning fitness programmes continue to be well received by both students and parents. We look forward to upgrading our “PA system” this term.</p> <p>School Board – There are clear guidelines outlining the roles and responsibilities of the School Board which will be published in the next newsletter. This, hopefully, will assist parents in better understanding the difference between Board functions and the day to day operations of the school and the roles of the Principal and school staff.</p> <p>Principal on leave – Brendan is keen to resume duties ASAP.</p>
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6.0 Other Matters Raised for Discussion

6.1 City to Surf 2014 Money	The shade sails are now at the school and ready for use.
6.2 Traffic	<p>T Perrin and L Dias met with Cambridge Council to discuss traffic on Chandler Ave. Following the meeting the following action are to take place:</p> <ol style="list-style-type: none"> 1. Recommendation to speak with Main Roads. 2. Complete application “Type A” 3. Provide antidotal numbers of cars travelling on Chandler Ave and kids crossing road. <p>Discussions on :</p> <ul style="list-style-type: none"> • improving kiss and drive. • Creating a formal access point for entry to school. • Marking out area to highlight crossing. • Potential to adjust road parking to increase visibility .
6.3 Skyline Project	In Consultation phase – Meetings/ increasing awareness/Concept design/Costings. T Perrin assisting with costings. Logo Created. Website created and launched week 3. Met with Teachers to discuss space and vision(to be a learning space and a play space) Positive feedback.

Floreat Park Primary School P&C Association



6.4 Website	Aiming for website going live week 4. School reviewing at present.
6.5 EDU Dance DVD	Grant Taylor happy to film EDU Dance again this year. Katie McLeod and Louise Birbeck volunteered to take over roll to organise and distribute DVDs this year.

Matters Arising From Minutes

Agenda Item	Description	Responsible
6.2	Traffic Update	L Dias
6.3	Update on Skyline Project	K Batina
6.4	Website	M Pexton
6.5	EDU Dance DVD	K McLeod/L Birbeck