



General Meeting 3
Thursday, 22 August 2019
7- 8:30pm
School Library, Chandler Avenue

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Exec Members

Pen Melis	President
Kristy Corbett	Vice President
Troy Sinclair	Secretary
Susan Chen	Treasurer
Luke McCarter	Grounds
Jenni Wilding	Events
David Graieg	General
Adrian Taylor	Class Rep Coordinator
Liz Lockett	Comms

General Meeting Agenda

Date: Thursday 22/08/2019

Time: 7:00 – 8:30 pm

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Floreat Park Primary School
P&C Association



Agenda Items:					
Item	Time	Topic of Discussion			Attached
1	7:00pm	Open meeting, welcome and apologies (website)	PM		
2		Previous Minutes – ratified by DG & seconded by KC	TS		
3	7:05pm	Office Bearer Reports			
	3.1	President & VP Report	PM & KC		Report
	3.2	Treasurer's Report	SC		Financials
4	7:30pm	Executive Reports			
	4.1	Principal's Report	JR		Report
	4.2	Events & Fundraising Exec Report	JW & KC		Report
5	7:50pm	Committee Reports / Comment			
	5.1	Canteen Report	OB & PM		Report
	5.2	Uniforms Discussion	PM		Outline
	5.3	Safety House Comment	AL		Comment
	5.4	Sustainability Comment	JR		Comment
6	8:20pm	Other Matters:			
	6.1	Floreat Dad's Collective update & feedback	AB		
	6.2	Parent comment addressed: Buddy Bench & student well-being, Laptop user issues & uniform fabric quality	PM		
7		Attachments: Funding requests - Kindy whiteboards & AV Mics	PM		
8		Correspondence	TS		
9		Next Meeting: Tuesday, 12th November 2019, Library, 7– 8:30pm	PM		
	8:30pm	Close of meeting	PM		

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3.1 President & VP Report:

Prepared by Pen Melis & Kristy Corbett on 122/08/19

Update and Key Activities:

The end of Term 2 was busy with the run up to the **EduDance** concerts. The P&C coordinated the filming, editing and distribution downloads of footage for each EduDance class dance. The end result was commendable, thanks to Grant Taylor and Mark Walters. The P&C Exec endorsed the cost of this for 2019 (approx. \$600) being covered by the P&C, however, an additional nominal charge will be added to the Edudance fees from 2020 to cover these costs.

Gardening: The **Pre- Primary Bike Track Trees** have been planted - as per funding request 14.

The Front garden was replanted on Saturday 20th - as per funding request 11. Thanks to Luke McCarter on the P&C Exec for actioning these projects. **The Busy Bee at Birkdale Street** Kindy will go ahead in September, where Luke (Grounds) will plant the mature tree, and parents will complete the small planting required (Funding Request 3a & b) The **path up to the BER building** requires approx. 40.5m² of cement @ \$60 psm this is approx. \$2,430. Luke M to source contractor.

MOTION (PM): P&C to approve \$2,500 towards the funding of the BER path to help simplify gardening maintenance.

Parents requested that Tony Szlichta be recognised for his hard work around the school grounds. The donation of a heater for his office was made to make it more comfortable in winter. *Note: this was a private donation and not taken from P&C funds.*

Outdoor Learning Area update as per the principal's report.

Friday 26 July was **P&C Day**. A huge thanks to the staff and school leadership for holding a morning tea in acknowledgement. We really appreciated this very generous gesture of thanks.

Stay & Play was also held in the afternoon of the 26th. The P&C handed out free hot chocolates to kids that stayed and played. There was a huge crowd and children were encouraged to play and avoid the wait, this was however a foreign concept for most, who rather stood and queued. We will look into creating some kind of activity to dissipate the crowds next time. Fun was had by all.

It was wonderful to see the children, parents and staff acknowledge our leadership on **Principals Day** on Friday 2nd. The positive comments the P&C received from parents and children were so encouraging and reflective of the amazing leadership we're privileged to have at FPPS. *Note: this initiative was funded by way of a parent collection, not P&C funds.*

The Canteen will be going through a slow refresh. A new logo has been adopted to simplify and modernise the concept and so increase business and volunteer interest. New aprons are being ordered with the new logo and the canteen will be freshly painted in due course. The staff have booked in traffic light training and will be looking into further adapting the menu. Some of the savings the P&C hold for The Canteen will be utilised for the refresh and replacement of old equipment. The sub -committee/staff are excited and on board with this impetus.

Since the role out of Connect passwords to PG2 contacts we've already seen an increase of dad involvement around school. Many Thanks to Mark Walters for actioning this so promptly. The **Fathering Project Launch** happened on Thursday 8th August. This is an exciting initiative which involves the formation of The Floreat Dad's Collective who will fall under the P&C as a sub- committee.

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MOTION (DG): The Floreat Dad's Collective will function as a sub - committee of the P&C. It will comprise of a convener and a small committee who report back to the Exec, running within their terms of reference. The convener for 2019 is Alex Bertram and a committee will be created within his discretion. (The terms of reference will be created collaboratively to enable the Floreat Dad's Collective to function effectively within the P&C.)

Floreat Dad's Camping Dates for 2019:

Year	Date	Organiser	Venue
Pre - Primary	26 th October	Ben Stanton & Todd Stanley	Lake Leschenaultia
Year 1	16 th November	David Reid	Lake Leschenaultia
Year 2	2 nd November	Michael Vermey	Lake Leschenaultia
Year 3	19 th October	David Reid	Lake Leschenaultia
Year 4	9 th November	Michael Vermey	Lake Leschenaultia
Year 5	23 rd November	David Reid	Lake Leschenaultia
Kindy	31 st November	David Graieg	FPPS – Main Campus

The annual camping trip at Lake Leschenaultia is an activity where the Dads and kids get to spend a night camping together; soaking up the bush atmosphere, having fun at the lake in the afternoon, enjoying a spit roast for dinner, toasting marshmallows and of course, plenty of torchlight shenanigans. It is an opportunity for the dads to bond with the children and other dads at FPPS. Please note if a Dad is not available to attend, then an alternate father figure or primary carer is more than welcome to attend with their child. A Kindy camp has been added this year and will be held at FPPS main campus.

Insurance Statement: The year level camping is affiliated with the Floreat Dads Collective, will be on the above dates and will not exceed 500 people per event.

WACCSO has released the **new P&C Constitution 2019**. This will need to be adopted by all schools by Thursday 4th December 2019. The exec will look through the document and highlight any areas requiring special resolution. These will be voted on and adopted at a special general meeting date to be confirmed in due course.

The P&C Honours List for August:

Luke McCarter – for going above and beyond to get our requests actioned – amazing!

David Graieg – for taking on P&C tasks and following them through thoroughly, thoughtfully and quickly.

Bec O'Brien – your 'hands on' involvement in The Canteen and loyalty to our Canteen staff is truly appreciated.

Mark Walters – for willingly brainstorming and assisting the P&C with our many grand ideas and requests!

3.2 Treasurer's Report:

Prepared by Susan Chen on 18/08/19

Up to 18 August 2019:

- \$72,997 contribution had been received from the school representing 93% of the budget. Budget assumed recovery rate of 85% from 614 students.
- \$49,666 has been received by the school for the infrastructure levy representing 95% of the budget of 85% from 614 students.
- Cash at bank 18/08/2019: \$166,859
- Final push in Term 4 for the untargeted 15% of students

Further Comment by PM:

Fundraising is very volunteer and time consuming. In 2020 by including the fundraising component for the year into the Voluntary contributions, we will be able to do away with fundraising events for 2020 and focus our energy and volunteer help on social events. This also spreads the weight of fundraising equally amongst the school community. P&C Voluntary Contributions will be \$210 (\$150 + \$60 fundraising) the infrastructure levy remains the same at \$100.



The Fundraising Levy Initiative Explained

The introduction of a \$60 per child, fundraising component in the Voluntary contribution levy, will allow for the P&C to:

1. target volunteer availability towards social events.
2. focus more energy on providing meaningful memorable social events.
3. create an equality in giving and relieve the pressure to continually donate.
4. simplify the exec roles to enable more interest in volunteering on the P&C

The Fundraising Levy will replace the following:

Major Fundraisers	Medium Fundraisers	Small Fundraisers
Art Bar / Quiz nights	Art for Cards	Raffles
Lapathons/ Colour runs	Bake Sales	Wine drives

HOWEVER: there is still the expectation that class functions, whole year functions and a whole school functions will occur as social functions.

Major Social Events	Medium Social Events	Small Social Events
Melbourne Cup	Floreat Dad's Collective	Fathers & Mothers Stall
Kindy Fashion Show	Welcome sundowners	Class and Year group events
End of year disco	Movie night	Floreat Dads Camping

Incidental / At Cost / Charity Initiatives:

Incidentals	At Cost	Charity / targeted
Bright Star / Stuck on you	Kindy T- Shirts	Election Cake Stall
Tupperware	Kindy T- towels	Athletics Cake Stall
Entertainment Book		

The Canteen and Uniform shops are P&C run businesses and their profits are used to continue and improve the services provided. They are not fundraising initiatives

MOTION: To enable volunteer availability, the fundraising component of \$35,000 for 2020 will be added to the P&C Voluntary Contributions. No further fundraising will be requested for 2020. The additional component will be \$60 per child.

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Profit and loss

Floreat Park Primary School P & C

Accrual mode
01 Jan 2019 - 18 Aug 2019
ABN: 79221966715
Generated 18 Aug 2019

		Total
Income		
4-1207	Voluntary Contributions	72,996.90
4-1602	Infrastructure 2019	49,666.47
4-2400	ART BAR Fundraiser	22,957.98
4-2405	Mother/Father Day Stalls	-558.45
4-2409	Entertainment Books	14.00
4-2412	Scholastic Book Club	161.07
4-2417	Election Day Stalls	1,639.45
4-2604	Movie Night	163.00
4-2607	Kindy & PP Fashion Night	-52.26
4-2609	School Banking Commission	181.50
Total Income		147,169.66
Less Cost of Sales		
Total Cost of Sales		0.00
Gross Profit		147,169.66
Less Expense		
6-1000	Accounting fees	54.00
6-1416	Chaplain Donation	4,100.00
6-1422	PP Bike Track Trees FR14	3,823.64
6-1423	Ribbons - Yearly Funding & Top up	3,091.00
6-1424	Outdoor Learning Playspace FR9	2,730.00
6-1425	Cyber Safe course FR10	680.00
6-1427	Basketball hoop height adjustment FR12	1,100.00
6-1428	Front Garden Makeover FR11	4,123.00
6-2002	Interactive touch screens FR7	27,365.00
6-3000	Internet	39.00
6-3600	MYOB Essential	162.00
6-3700	Mothers/Fathers Day Stall Expenses	2,650.68
6-4400	WACSSO	1,135.54
6-6607	Laptop Leasing	21,594.33
6-6611	PE Equipment FR5	3,227.27
6-6612	2018 Shade Sails 2019 FR1	20,270.00
9-1000	P&C Expenses	795.29
Total Expense		96,940.75
Operating Profit		50,228.91
Plus Other Income		
8-1200	Interest income	740.63
Total Other Income		740.63
Less Other Expense		
Total Other Expense		0.00
Net Profit		50,969.54

93%
95%

Balance Sheet

Floreat Park Primary School P & C

Accrual mode
18 Aug 2019
ABN: 79221966715
Generated 18 Aug 2019

		Total
Asset		
Banking		
1-1000	P & C Main Account	55,200.42
1-1200	TeleSaver Account	111,700.26
Total Banking		166,900.68
Current Assets		
1-1801	Loan to Uniform Shop	5,000.00
Total Current Assets		5,000.00
Fixed Assets		
Total Fixed Assets		0.00
Total Asset		171,900.68
Liability		
Credit Card		
Total Credit Card		0.00
Current Liabilities		
2-1601	Holding Money for Canteen	18,664.50
Total Current Liabilities		18,664.50
Long Term Liabilities		
Total Long Term Liabilities		0.00
Total Liability		18,664.50
Net Assets		153,236.18
Equity		
Current Earnings		
3-1800	Current year earnings	50,969.54
Total Current Earnings		50,969.54
Retained Earnings		
3-1600	Retained earnings	60,523.88
Total Retained Earnings		60,523.88
3-9999	Historical balancing	41,742.76
Total Equity		153,236.18

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4.1 Principal's Report:

Prepared by Jane Rowlands on 15/08/19

Action from last meeting

- Front garden makeover completed; many thanks to all involved
- Outdoor learning area progressing; contract will be awarded in time for the meeting
- Communication committee is meeting next week
- Request for Music room upgrade has been made to Programmed

Organisational chart

Semester 2 changes:

- Rod Cohen now works part time; Monday morning, Tuesday and Thursday. Rod will continue with his intervention programs in Pre-primary and Year 1. Leadership opportunities will be provided to staff on Network and external leadership programs to replace him.
- Emily Eldridge, Cara Chia and Jayne Prentice will continue to provide support in Years 4 and 6, 3 and 2 respectively.
- Fiona Miller has returned from maternity leave one day a week to work as part of the Student Services Team supporting the implementation of student documented plans in classrooms.
- Jade Birmingham also returns from maternity leave working on a Monday in Year 5PB.

Buildings, grounds and infrastructure

The Finance Committee has approved a request from Year 4 – 6 teachers to enter into a new lease for 50 laptops to add to those provided by the P&C. The development of inquiry learning across the school has driven this.

Laptop Leasing

We are very pleased with the uptake and usage of the 100 laptops which were leased. The laptops are split across 6 trolleys and receive daily usage without fail. They are so popular that the teachers have asked for more! We have gone ahead and purchased another 50 with school funds.

Students use them for a variety of purposes such as:

- Accessing Connect to interact with content and activities planned by teachers
- Online programs, Mathletics, Literacy Planet etc
- Research and inquiry learning
- Writing up project and classwork
- Producing presentations

Our main focus moving forward is to continue to expand the use on Connect in the classroom. We will be introducing more Office 365 features as they become available to staff and students.

Challenges

We have faced two challenges with the laptops so far.

1. Internet speed.

The additional devices in school have stretched our internet connection to its limit. As a result, the school has purchased and installed School Managed Internet (SMI) from Telstra. This process involved the installation of a new NBN line, modem and connection \$2500. The final stage is to link this into our current internet link so that all traffic goes through the Department of Education internet gateway. The \$100 per month connection should go live this week and will raise our internet speed from 10mb to 50mb. This will significantly improve the user experience at school. We will monitor our bandwidth usage and decide whether to pay a slightly higher monthly fee for an up to 100mb connection.

2. Login times and updates.

We have been experiencing some slow log in times for some students. This is happening for 2 reasons:

- i. Laptops trying to install Microsoft updates at random times.

With the iPads we are able to schedule updates, but have not been able to do this with the laptops as yet. We have raised the issue with the Department of Education and are working on

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- possible fixes. Certainly, improved internet speed will help this issue but we hope to schedule updates to take place out of hours too.
- ii. Laptops not being shut down/logged off properly.
We have discussed the need for staff to train their students in how to log off/shut down properly after use and also to save work in the correct place as not doing these things can lead to lost work and slow login times.

Interactive Screens

5 interactive screens were installed in classrooms at the end of Term 2. These P&C purchased screens follow on from the 6 school purchased screens in 2018. Staff training has taken place and the screens are used on a daily basis to enhance lessons. The interactive flat panels can last for up to 10 years (more than double a projector and interactive board). The school has also purchased one additional screen which was installed this week. This means that now only 3 classrooms in the main school and 2 classrooms in Kindy are still using overhead projectors and interactive boards. We plan to replace these in 2020.

Technical Support

We recently changed our ICT support provider to a new company. Unfortunately, the previous company couldn't provide us with a technician at the level we required. We have been with the new company for over a term now and we are very pleased with their services. We pay \$5000 for 50 hours on site and phone service and are aiming at accessing approximately 150 per year. Currently when a staff member experiences technical issues, they log the issue in a central database and the technician attends to it on the next visit (usually every Tuesday). As we increase the number of devices in school, we will continue to monitor technician time and make decisions on the amount of support needed.

Banksia Yearbook

The Banksia remains a very popular and well received artefact of Floreat tradition. The production process has been streamlined significantly over the past 2 years and at the same time we have refreshed the image of the magazine. Last year, a key element of feedback was that many parents would like to have the opportunity to purchase additional copies.

Therefore, we propose the following organisation from this year onwards:

Every student in Year 6 will receive a free copy (the cost of this is absorbed in the overall costs).

1. Every other family at school can order as many copies as they'd like for \$15 per copy via the online Uniform Shop.

Benefits of this approach are that:

- we know exactly how many to order and avoid potential excess ordering.
- the money goes directly to the P&C.
- time is saved as there is no longer the need to chase up parents for \$15 if they do not want a Banksia.

Student wellbeing initiatives

The social and emotional wellbeing of our students is a high priority. If students do not feel safe or happy at school, they will not learn.

The importance we place on social and emotional wellbeing is reflected in the make-up of our Student Services team. Emma Tanham (replaces Kate Free for 2019). <http://www.floreatparkps.wa.edu.au/wp-content/uploads/Spotlight-on-Student-Services-1.pdf>

Our school's engagement and behaviour policy is founded on the principles of positive education (PERMA Positive emotions; Engagement; Relationships; Meaning and Achievement) promoting a growth mindset. Both of these philosophies are backed by research. The Bounce Back Program complements these approaches. From time to time parents enquire about play resources and how students are encouraged and supported to explore the many forms of play that form part of a child's development and choice.

During recess and lunch all students play at the same time. For safety reasons, there are designated areas e.g. Year 2-6 only are allowed on McLean; Pre-primary and Year 1 can play in the pre-primary play area. There are 8 staff on duty at any one time, often more as Rod, Mark and I are often out too. Duty is an opportunity for teachers to build relationships with students, to observe how they play, who they play with as well as ensuring they play safely and have assistance in resolving conflict as required (we use restorative processes). All students are free to play on the playground and every class has a set of play equipment. For students who prefer a quieter setting,

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Mrs Barnes opens the library before school, most recess breaks and every Tuesday to Friday lunch time (her working days). The students who frequent the library read books or play one of the many board games. The outdoor learning area is a quiet area for students to sit and play (other than Year 6 students who have the privilege of playing table tennis).

During wet weather the library is closed during breaks as students remain in or around their classrooms where teachers provide activities for them.

Friday is Buddy Day; feedback from students and parents is that the opportunity to interact with buddies is enjoyed and highly valued.

Sustainability - Recycling station

We have been given a Recycling station for fluorescent lights, printer cartridges, household lights, mobile phones and batteries by the Town of Cambridge for community use. It is placed outside Room 8 (Yr 5G). The Sustainability Team will be promoting its use.

Traffic Light Training

Thank you for organising some on site Traffic Light Training. Mark, Rod and I will be attending.

Funding requests

Please find attached funding requests for some new pin up boards in kindergarten and AV Mics for assemblies.

Thank you to the P&C for your ongoing support.

MOTION (PM): Approval of **Funding Request 13c** - Kindy White boards to the value of \$932 to be taken from the funding quota of \$9,000 for funding Request 13.

MOTION (KC): Approval of **Funding Request 15** - \$2,000 for AV Mics to be taken from the infrastructure component of the budget.

4.2 Events Report:

Prepared by Jenni Wilding on 14/08/2019

Events & Fundraising:

- **Father's Day stalls:** To take place next week Monday (Kindy) and the main school (Wed – Fri)
- **Art for cards** – 279 orders were taken. The fundraiser though raising less interest compared with the 2018 fundraiser was significantly less labour intensive for the school and the P&C. We're awaiting the final fundraising figure – *shortfall in this budget line will be compensated by the Banksia component.*
- **Stuck on you** - Has been communicated on FB and connect. Flyers should be sent shortly to be placed around the school. Other ideas to drive this? Placed inside packs for new enrolments? Advertised on the school website, newsletter.
- **Tupperware** - Thought this would be an easy fundraiser for the school and something different. Easy to manage. Jodie Moss attended the stay and play. Chatted with some mums and made a few sales. She would like to come back again. Any ideas on this? Before school or on a Friday when we have assembly. Anything this could tie into? Money raised can be used to put in the P&C pot or we can use it to buy Tupperware to use at canteen or for raffles to raise money? Jodie kindly donated 2 prizes for our recent year 2 quiz night.
- **DinnerTwist** - after many attempts to contact these guys to confirm go ahead. I have decided not to attempt to contact them again.

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- **Coz app**- local business offering discounts to FPPS. Joe Georgiades to attend the athletics carnival to launch this.
- **Athletics carnival (KC)** - Plans for the Athletics carnival stalls are progressing well. Faction carnival 3/9/18: will have the traditional bake stall, plus Billiecart Coffee van who will donate a portion of each coffee sold to the P&C.
- The inter school carnivals are being hosted by Floreat PS this year, so we have the opportunity to manage the catering.
 - Jumps/throws/long distance running inter school carnival on 16/9/19 - Billiecart Coffee van will be in attendance
 - Main inter school carnival on the 25/9/18 - Billiecart Coffee van will be in attendance, 2 x food trucks to be organised.
- **Entertainment Book (KW)** – Final income figure

5.1 Canteen Report:

Prepared by Bec O'Brien & Pen Melis on 14/08/2019

General

The canteen operates 8.30 – 2.00 on school days and can be contacted by telephone on 0417 384 866.

Term 3 Dates:

- Pre-Primary students will visit the canteen on Mon 23 September (week 10) for a 50¢ treat for morning recess.
- Package Free Friday – 13 September (week 8)
- Faction Athletics Carnival – Tuesday 3 September - **CANTEEN WILL BE CLOSED ALL DAY**

Term 3 Menu: Our menu for this term is available on the school website and the daily specials are:

- Monday – pizza
- Tuesday – hot dogs and yummy drummies
- Wednesday – teriyaki chicken and rice
- Thursday – macaroni cheese or macaroni bolognese
- Friday – pies and sausage rolls



The Canteen

Fresh Fuel for Floreat

All lunchtime food must be ordered in advance via the online ordering system at www.quickcliq.com.au **Roster:** Thank you to everyone who has volunteered in the canteen this year. We welcome all members of our school community to join us for a two hour shift, either 9.30-11.30 or 11.30-1.30. Sign up is online at <http://signup.com/go/Rm6mNb>

WA School Canteen Association – Professional Development: The WA School Canteen Association will be running a “Traffic Light Training” session at our school on Monday 9 September from 2-5pm. Details are in the attached flyer and anyone from the school community is welcome to register and attend. Please let Bec O'Brien know if you are interested.

Recognition and Thanks: As always, thanks to all our volunteer parents who come and help and to Karen and Lucy who keep things running so smoothly every day. Thanks to Tony and the school for their continued support and collaboration.

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Financials as at 31 July 2019:

Income	\$52,404.65
Expenses	\$45,095.83
Profit	\$7,308.82

Cash In bank \$16,370.59 on 19/08/19

Notes from Book keeper - Louse Birbeck:
(P&L and Balance Sheet attached)

1. You will note we are tracking well with Income up \$5,090.89 compared to last year. The majority of this relates to online ordering and about \$900 relates to cash sales.
2. Cost of sales are down compared to last year by \$815.23 which is excellent and shows minimal waste/tight ordering
3. Accounting fees are higher this year due to invoicing of bookkeeping not commencing until mid- March 2018.
4. Credit card fees last year were higher due to initial issues with credit card billing etc
5. Commission higher this year due to higher online canteen orders.
6. Printing and Stationery higher this year and probably mainly due to extra labels purchased recently for online ordering.
7. Repairs and Maintenance \$649.00 this year relates to Karl & Co invoice in January 2019 for Canteen Freezer tripping power.
8. All other costs in line with last year.
9. So overall a very good result so far!

Canteen Equipment Upgrade (PM): The P&C holds a maintenance, equipment and buffer fund of \$20,000 for The Canteen. The P&C Exec has endorsed the utilization of some of these funds to upgrade The Canteen. The upgrade will include a paint & signage refurb and the replacement of key equipment:

Fridge freezer: very inefficient to run and unreliable.

Oven: old, too small for the catering requirements for a school of our size.

The Canteen Upgrade			
Equipment	Freezer	Double Door SS	\$3,000
	Fridge	Single a Door SS	\$2,000
	Oven	Large	\$3,000
	Holding Oven	Large	\$2,000
	Delivery & installation	includes removal of existing	\$2,000
Subtotal (The Canteen Holding Fund)			\$12,000
Painting	Internal	Walls & Ceilings	\$2,000
	External	Floors, walls, ceilings & poles	\$2,000
	Signage	Intenal & Extenal	\$1,000
Subtotal (replaced in 2020 from Voluntary funds)			\$5,000
Graphics	Logo	design & registration	\$180
	Aprons	10 with logo	\$180
Subtotal (The Canteen Current Account)			\$360
Total Upgrade Spend			\$17,360

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The P&C Exec has pre-approved a spend of \$12,000 towards the upgrade. However, to enable the purchase of new equipment and the refurb in 2019, we propose the allocation of \$5,000 from the 2020 Voluntary contributions towards this upgrade. These funds will be utilized from The Canteen Holding Fund in 2019 and replenished in 2020.

MOTION (PM): \$17,000 for upgrades be taken from The Canteen Holding Fund in 2019. \$5,000 to be returned to the fund from the 2020 Voluntary budget. The Canteen holding fund will sit at \$8,000 in 2020.

5.2 Uniform Comment:

Prepared by Pen Melis on XX/08/2019

The board is updating the Uniform Policy and is looking for data from parents regarding the school uniform. The P&C is working alongside the board to determine areas requiring change. We will take time during this meeting to look at:

- what works well with our uniform and what could be improved in terms of quality and style.
- The school dress and skirts - concern for their appropriateness in sport and playground activities.
- Sports shirts – redesign to modernise and facilitate comfort
- Music program uniform – to be sold through the uniform shop
- Interschool uniform sets – purchased by school and subsidised by P&C

Motion: The P&C will subsidise the school purchase of sets of interschool sports & athletics uniforms for netball, football & soccer.

The sign for the Uniform shop has been ordered through Gateway Printing and should be available shortly.

5.3 Safety House Comment

Prepared by Anna Leshchinskaya on 13/08/2019

- Arranging for the annual Art Competition in September.
- Targeting compliance issues with individual SH residents

5.4 Sustainability Report

Prepared by Janine Roets on 11/08/2019

- The compost station will be constructed using recycled palettes this term. It will allow us to move the station if needed in the future. Tony, the gardener, will help us with composting garden waste and we will arrange with the school to collect organics from the students.
- The Fairgame collection of sport equipment will take place during 16-20 September.
- Ideas sharing session suggestion – Friday after school.
- Other Matters: Town of Cambridge, Ranger, offer of traffic management around the school

General Meeting Agenda

Date: Thursday 22/08/2019

Time: 7:00 – 8:30 pm

Venue: School Library, Chandler Avenue

Floreat Park Primary School
P&C Association



6.0 Other Matters

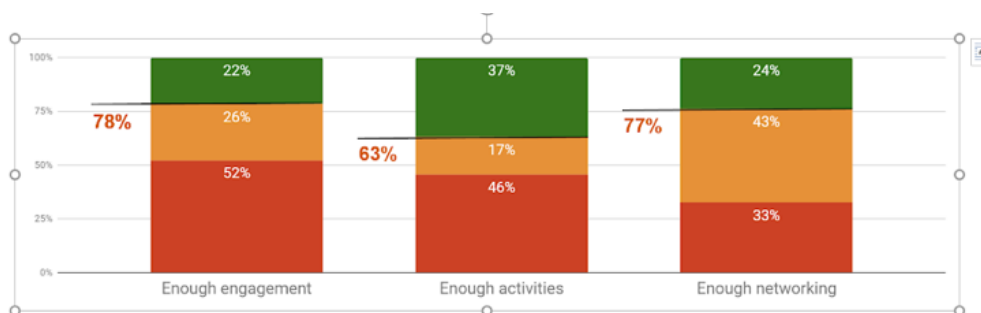
Floreat Dads Collective Update & feedback – Alex Bertram

The launch of the Floreat Dad's Collective partnership with the Fathering Project was held at the Cambridge Bowls Club, on the evening of Thursday 8 August 2019.

We had a great turn out with over 50 fathers / father figures in attendance, representing over 10% of the FPPS families. Beyond attendance, the level of engagement was excellent as demonstrated by all dad's staying through the formalities, over 40 dad's signing up to the dad's group on the night, and many staying on to network with their fellow dad's into the evening.

During the evening, a short introduction was provided by myself, with Deputy Principal Mark Walters providing a short talk reiterating the need for the group and support of the school. Steven Rushford from the Fathering Project then ran an excellent session for about 90 minutes with the group on the importance of fathers and father-figures in kid's lives, and facilitating small group discussions between the dad's about their roles as fathers / father-figures - the feedback from dad's on this session was excellent.

We also took the opportunity to 'live poll' the audience to test the need for establishing a dad's group for FPPS. As illustrated in the summary below, 78% of the dad's expressed a desire for more engagement with the school, 63% more activities accessible by dad's with their kids, and 77% opportunities to engage with fellow dad's. While only a sample of the dad's at the school, the results clearly support the establishment of a dad's group for our school.



In terms of next steps, my intent is to establish a leaders group, representing all year groups (at each year group having at least one dad on the team) and the diversity of dad's across the school (single / married, sole bread-winner / dual / stay at home dad etc).

Once the leaders are established, the objectives of the group will be finalised and a plan will be put together to establish the group this calendar year (likely with at least one formal dad and kids event, and one dad's event), and scale up next year to approximately 4 formal events per year. The group will also support the continuation of community-led activities involving fathers and father-figures of the kids across the school.

Please feel free to reach out with any questions or feedback.

Alex Bertram – Convener, Floreat Dad's Collective
floreatdads@gmail.com / 0410 771 007

General Meeting Agenda

Date: Thursday 22/08/2019

Time: 7:00 – 8:30 pm

Venue: School Library, Chandler Avenue

Floreat Park Primary School
P&C Association



Funding Request 13c

Request Summary	Kindergarten Pin-up boards
Prepared By	Emma Tanham and Ann Johnston
Date Required	Term 3
Amount Requested	\$872 plus delivery cost of \$60
Learning Area	
Year Level/s	Kindy

Please describe what you would like to purchase with the funds requested

We would like to request funds to purchase two pin up boards for the classroom of Kindy Yellow and Green, and a whiteboards for outside each Kindergarten classroom.

Please describe how this will benefit the school and/or children

The pin up boards would be installed at child height so the children can be interactive with displaying their learning in the classroom.

The white boards outside the classrooms would be used for communicating with the kindergarten community about what the children are learning each day in kindy and other kindergarten information.

Has some of the cost been funded by other means (school reserve/grant/DoE etc) and if so, please give details

No

Is this a school request or a parent request? If it's a parent request, has it been discussed and agreed on by the appropriate year level teachers.

na

Any further information:

no

General Meeting Agenda

Date: Thursday 22/08/2019

Time: 7:00 – 8:30 pm

Venue: School Library, Chandler Avenue

Floreat Park Primary School
P&C Association



Funding Request 15

Request Summary	Additional wireless microphones and receivers for AV system
Prepared By	Mark Walters
Date Required	Term 3
Amount Requested	\$2000
Learning Area	Assemblies, presentations, choir, orchestra
Year Level/s	All

Please describe what you would like to purchase with the funds requested

2 additional wireless headset microphones and receivers for the assembly area AV system

Please describe how this will benefit the school and/or children

There is capability within our current setup to add an extra 2 microphones. The AV system is used regularly in assemblies, concerts and events. Currently we have 4 wireless head mics and 2 wireless handheld mics. The addition of 2 more wireless head mics will allow more students to be mic'd up when performing in assemblies/events.

Has some of the cost been funded by other means (school reserve/grant/DoE etc) and if so, please give details

The school is paying \$1000 for the AV system's servicing and upkeep costs.

Is this a school request or a parent request? If it's a parent request, has it been discussed and agreed on by the appropriate year level teachers.

School request.

Any further information:

no

Balance Sheet

Floreat Park P&C Canteen
38 Chandler Avenue, Floreat WA 6014, Australia

Accrual mode
30 Jun 2019
ABN: 79221966715
Generated 28 Jul 2019

		Total
Asset		
Banking		
1-1000	Bankwest Canteen Account	14,388.16
1-1300	Credit Card Billing Account -5492	-1,047.70
Total Banking		13,340.46
Current Assets		
1-1700	Loan to P&C	20,000.00
1-1750	Guarantee for Credit Card - Term Deposit	5,000.00
1-1800	Accounts receivable	80.50
Total Current Assets		25,080.50
Fixed Assets		
1-2600	Plant & Equipment	5,533.00
Total Fixed Assets		5,533.00
Total Asset		43,953.96
Liability		
Current Liabilities		
2-1800	Accounts payable	787.30
2-1850	Accruals	926.45
2-2600	PAYG withholdings payable	164.00
2-3200	Superannuation payable	872.41
Total Current Liabilities		2,750.16
Total Liability		2,750.16
Net Assets		41,203.80
Equity		
Current Earnings		
3-1800	Current year earnings	4,805.00
Total Current Earnings		4,805.00
Retained Earnings		
3-1600	Retained earnings	35,231.02
Total Retained Earnings		35,231.02
3-9999	Historical balancing	1,167.78
Total Equity		41,203.80

Profit and loss

Floreat Park P&C Canteen
38 Chandler Avenue, Floreat WA 6014, Australia
Compared to Last Year

Accrual mode
01 Jan 2019 - 31 Jul 2019
ABN: 79221966715
Generated 28 Jul 2019

		Total			
		Actual	Last Year	Var \$	Var %
Income					
4-1700	Fundraiser - Other	75.00	-	75.00 ↑	-
4-1800	Online Canteen Orders	40,899.95	36,469.50	4,430.45 ↑	12.1% ↑
4-2400	Cash Sales	11,232.20	10,294.26	937.94 ↑	9.1% ↑
4-4500	School Functions	65.00	417.50	352.50 ↓	84.4% ↓
Total Income		52,272.15	47,181.26	5,090.89 ↑	10.8% ↑
Less Cost of Sales					
5-2000	Canteen Supplies	18,149.07	19,419.57	1,270.50 ↓	6.5% ↓
5-2800	Drinks	4,396.00	3,773.77	622.23 ↑	16.5% ↑
5-3000	Cleaning Products	34.85	90.10	55.25 ↓	61.3% ↓
5-3400	Bags and Paper	1,136.43	1,248.14	111.71 ↓	9.0% ↓
Total Cost of Sales		23,716.35	24,531.58	815.23 ↓	3.3% ↓
Gross Profit		28,555.80	22,649.68	5,906.12 ↑	26.1% ↑
Less Expense					
6-1000	Accounting Fees	1,413.65	988.75	424.90 ↑	43.0% ↑
6-1450	Credit Card Fees	54.88	410.00	355.12 ↓	86.6% ↓
6-1500	Computer & Internet Expenses	405.00	370.00	35.00 ↑	9.5% ↑
6-1700	Commission Fees	1,214.74	1,083.24	131.50 ↑	12.1% ↑
6-2500	Equipment	49.00	106.75	57.75 ↓	54.1% ↓
6-2550	Gifts	-	62.00	62.00 ↓	100.0% ↓
6-4200	Printing & Stationery	607.34	462.00	145.34 ↑	31.5% ↑
6-4800	Repairs & Maintenance	649.00	196.50	452.50 ↑	230.3% ↑
6-5400	Superannuation expense	1,456.67	1,431.71	24.96 ↑	1.7% ↑
6-5600	Telephone	195.00	329.79	134.79 ↓	40.9% ↓
6-5750	Staff Amenities	0.95	-	0.95 ↑	-
6-6200	Wages & Salaries	15,333.25	15,070.50	262.75 ↑	1.7% ↑
Total Expense		21,379.48	20,511.24	868.24 ↑	4.2% ↑
Operating Profit		7,176.32	2,138.44	5,037.88 ↑	235.6% ↑
Plus Other Income					
8-1200	Interest income	132.50	-	132.50 ↑	-
Total Other Income		132.50	-	132.50 ↑	-
Less Other Expense					
Total Other Expense		0.00	-	0.00	-
Net Profit		7,308.82	2,138.44	5,170.38 ↑	241.8% ↑