



Floreat Park Primary School

An Independent Public School

Class Placement Policy



Ratified by	Date
School Board	15 May 2018
Review Date	January 2019



CLASS PLACEMENT POLICY 2018

PURPOSE

Floreat Park Primary School creates its class structure based upon the professional judgements of staff, with the aim of providing the best learning environment for each student.

PROCESS

The Administration team establishes class structure options for the following year based upon anticipated enrolments, in accordance with the Schools Education Act Employees' General Agreement 2014.

The Principal advises parents, that student placements are being considered for the following year.

Once class structures have been finalised, generally late in Term 4, teachers meet to establish class lists for the following year.

FACTORS TAKEN INTO CONSIDERATION WHEN ALLOCATING STUDENTS TO CLASSES:

- The educational and emotional needs of each student.
- Ratio of boys to girls in classes.
- The creation of classes that are balanced with respect to academic performance, social development and behaviour.
- Special circumstances such as twins or individual family matters.
- Constraints of resources or facilities.
- Friendship groups. Students are asked to identify 3 friends. They are reminded that we will make every effort to ensure they are with at least one of their identified friends, but that this is not always possible.

Should there be a need to form a split class, the teaching staff from the previous year and the Administration team will decide the placement of individual students. As was the above, the following will be taken into consideration when forming splits classes:

- Work habits e.g. the ability to work independently.
- Social maturity.
- Academic performance.
- Previous class placement.



Parents may be consulted on class placement, if deemed necessary, by the principal or class teachers. Agreements and/or guarantees to honour requests parents for particular class placements cannot and will not be made by any member of staff.

Lists will be submitted to the Administration team for final ratification.

The Principal shall have a final decision on the individual placement of students.

Class lists will be shared with parents during the final week of Term 4.

Parents will be provided with the Class Placement Policy FAQ sheet to help them with frequently asked questions.

Class changes will not be made but the school will work with parents to help them support their child if there are issues in class.