CLASS PLACEMENT POLICY 2016

PURPOSE:
Floreat Park Primary School creates its class structure based upon the professional judgements of staff, with the aim of providing the best learning environment for each student.

PROCESS:
- The administration team establishes class structure options for the following year based upon anticipated enrolments, in accordance with the Schools Education Act Employees’ General Agreement 2014.
- The Principal advises parents, via the school newsletter, that student placements are being considered for the following year.
- Once class structures have been finalised, generally late in Term 4, teachers meet to establish class lists for the following year.

FACTORS TAKEN INTO CONSIDERATION WHEN ALLOCATING STUDENTS TO CLASSES:
- The best educational and emotional needs of each student.
- Ratio of boys to girls in classes.
- The creation of classes that are balanced with respect to academic performance, social development and behaviour.
- Special circumstances such as twins or individual family matters.
- Constraints of resources or facilities.

Should there be a need to form a split class, the teaching staff from the previous year and the Administration team will decide the placement of individual students. As was the above, the following will be taken into consideration when forming splits classes:

- Work habits e.g. the ability to work independently.
- Social maturity.
- Academic performance.
- Previous class placement.

- Parents may be consulted on class placement, if deemed necessary, by the principal or class teachers.
- Lists will be submitted to the administration team for final ratification.
- The principal shall have a final decision on the individual placement of students.
- Class lists will be posted onto the school’s website during the week prior to students starting school.