

# AGM Minutes

Date: Tuesday 9/3/2021

Time: 7:01pm to 7:24pm

Floreat Park Primary School  
P&C Association



Venue: School Library, Chandler Avenue

AGM			
Agenda Items:			
Item	Time	Topic of Discussion	
1	7:01pm	Open meeting, Welcome, Membership & Motions	
	1.1	Motions for meeting minutes	CS
	1.2	Motion for 2020 Financial Report	KS
	1.2A	Principal's report	JR
	1.3	2020 President's Recognition and thanks	CS
2		Confirmation / Voting of Exec, Sub committees & other duties	
	2.1	Office Bearers – Show of hands	CS
	2.2	Executive Committee – Show of hands	CS
	2.3	Sub Committees and terms of references	CS
	2.4	Other Duties & Services – confirmation	CS
	2.5	Appointment of Financial Reviewer / Auditor	KS
3	7:26pm	Confirmation of Committee & Close of meeting	

## MINUTES

### Attendance:

Apologies: Bec O'Brien, Zoe Kai, Luke Mowat and Sarah Fenner

1.1 Motion: (CS) That the Minutes from the Term 4 meeting held on 19 November 2020 be accepted as true and correct. Seconder: Karen Wilson. Motion carried

Annexure A is a copy.

Motion: (CS) That the Executive Meeting vote held on 24 February 2021 be adopted as true and correct. Seconder: Kristy Corbett. Motion carried.

Annexure B

Motion: (KS) That the audited 2020 financial statements be adopted as true and correct. Seconder: Jacquie Georgiu. Motion carried.

Annexure C is a copy.

1.2 2020 President's recognition and thanks (report) (CS)

2 **Kristy Corbett** - Kristy has put in two years of dedicated work in the Vice President role. She has been a pillar of strength and reason in many a late night phone call. She is not afraid to offer other perspectives to consider, which

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- has been invaluable throughout my first year as President. Thank you Kristy for being a great support and friend this past 12months.
- 3 **Nat Dimmock** - Committed. Dedicated and enthusiastic. Thank you for giving good advice and being a voice of reason. You ensured the P&C had all the right processes and protocols in place, which has been invaluable this year. We will get you back to the exec soon!
- 4 **The Exec committee** – put in countless of unrecognised hours to keep the P&C ticking along. A lot of work happens behind the scenes and this team of people just show up and help. Thank you. Working alongside you all makes all the work worthwhile.
- 5 **Zoe Kai** - being the events co-ordinator in the middle of a pandemic year is never easy. Thank you for giving the events co-ordinator role a go!
- 6 **The Canteen** – Karen, Angela and Lucy - & their team of volunteers - are responsible for feeding many of our children throughout the year. We are also saying goodbye to Lucy, who is off to broaden her skills elsewhere. Lucy has been a great member of the canteen team and will be missed by the staff, student's and volunteers. Thank you to all the staff for making sure our kids are not hungry & providing great tasting food!
- 7 **The Uniform Shop** – volunteers - Louise, Fiona & their team of volunteers. These ladies are relentless in ensuring our Uniform Shop is stocked and have been pivotal in ordering new polo shirts and getting the new logo onto the polos. Words can not express how grateful I (& the school) are for all your hard work. Thank you.
- 8 **Floreat Dads** – Alex and his enthusiasm and drive to get this group up and running at FPPS. Thank you for getting our dads into the school and involved!
- 9 **Louise** - the book keeper for the Uniform Shop and The Canteen for many years. Thank you for being such a valuable asset and we will miss you!
- 10 **Other Duties:** Anna (Safety), Amanda (Book Club), Kerrie (Book Fairs), Janine (Sustain), Sarah (gardening), Bec (Sick Bay), Karen (Entertainment Books), Emma (Directory), Claire and Bianca for the Kindy & PP events committee, David (Edudance videos).
- 11 **Our amazing class reps** – this team of class reps are Invaluable to ensuring an open communication channel between the school and P&C. Thank you for supporting the P&C and welcoming new families to the school.
- 12 **Local Businesses and families** - we built some partnerships with our local family owned and operated businesses throughout 2020. Thank you for supporting the P&C and we hope to continue to support you all In the coming year/s.

Thank you to all the parents and members of the school community who have assisted in various forms throughout the year. If everyone can help out in a small way, it makes the bigger tasks more achievable.

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## 2020 P&C Community events

Stay & Play (term 1 and 4)

Gratitude Wall to thank school staff for their efforts throughout Covid

Mother's Day Stall – promoted family owned & operated businesses

Ran a successful Lego building competition

Ran a workshop for EAL/D families on school related apps

Floreat Dads night out – comedy night

Kindy Campout on MacLean (Floreat Dads)

## 2020 P&C purchases

Flexible Furniture purchased

Music room upgrade

Sports Marquees

STEM Resources

Laptop leasing

## 2020 P&C Projects achievements

First year with Qkr!

JobKeeper government assistance for employees

Removed the pergola near the library

New logo decided (in collaboration with the school and Board)

New polo designed & ordered

Uniforms all through one supplier

1.2A. Principal's report (Annexed). Verbal update also provided.

2 Voting / affirmation of positions (CS)

2.1 Office bearers

Motion: (KC) That Claire Shoebridge be appointed President of the P & C. Seconded: Janine Roets. Motion carried.

Motion: (CS) That Elizabeth Lockett be appointed Secretary of the P & C. Seconded: Natalie Dimmock. Motion carried.

Motion: (CS) That Kirstie Smyth be appointed Treasurer of the P & C. Seconded: Liz Lockett. Motion carried.

Vacant: Vice President – call for nominations by CS. No nominations received.

2.2 Executive committee (CS)

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Motion: (CS) ~~That Betty Zhai be appointed Class representative coordinator~~

Motion: (CS) That Jacquie Georgiu be appointed Communication Officer. Seconded: Karen Wilson. Motion carried

Motion: (CS) That David Graieg be appointed the General Executive. Seconded: Luke McCarter. Motion carried.

Motion: (CS) That Luke McCarter be appointed for Grounds. Seconded: Kristy Corbett. Motion carried.

Vacant: Events. Call for nominations. None received.

### 2.3 Sub-committees

#### CANTEEN

Motion: (CS) The terms of reference for the Floreat Park PS P&C Association Canteen sub-committee be adopted by the P&C for 2021 (Annexed). Seconded: Jacqui Georgiu. Motion carried.

Motion: (CS) Karen Wilson & Angela Sturdy be elected as members of the FPPS P&C Association Canteen sub-committee. Seconded: Janine Roets. Motion carried.

#### UNIFORM SHOP

Motion: (CS) The terms of reference for the Uniform sub-committee be adopted by the P&C for 2021 (Annexed). Seioconded: Jacqui Georgiu. Motion carried.

Motion: (CS) The Uniform Shop co-ordinator will be Deb Angelatos. Seconded: Jacqui Georgiu. Motion carried.

Motion: The members of the FPPS P&C Association Uniform Shop will be Deb Angelatos and a member of the P & C committee. Seconded: Liz Lockett. Motion carried.

#### FLOREAT DADS

Motion: (CS) The terms of reference for Floreat Dads sub-committee be adopted by the P&C for 2021 (Annexed). Seconded: Jane Rowlands. Motion carried.

Motion: (CS) That Phil Anderson be appointed the Floreat Dads Convenor. Seconder: Janine Roets. Motion carried.

Motion: (CS) The members of the FPPS P&C Floreat Dads sub-committee will be Philip Anderson and a member of the P & C committee. Seconded: Karen Wilson. Motion carried.

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### 2.4 Other duties

Safety House	Anna Leshchinskaya
Sustainability	Janine Roets
Book Club	Tracey Daley
Book Fair	Kerrie Chapman
Sick Bay	Bec O'Brien
Class Gardening	Sarah Ainslie

CS

### 2.5 Appointment of financial reviewer / auditor for the 2021 year (KS)

Motion: (KS) That Chino Yuan of CNY Chartered Accountants be appointed the auditor for FPPS P&C in the 2021 year. Seconded: Karen Wilson. Motion carried.

Meeting closed at 7:26pm

### 2021 Office Bearers

Position	Outgoing incumbent	Signature	Incoming Incumbent	Signature
President	Claire Shoebridge		Claire Shoebridge	
Vice President	Kristy Corbett			
Secretary	Natalie Dimmock		Elizabeth Lockett	
Treasurer	Kirstie Smyth		Kirstie Smyth	