



Floreat Park Primary School Board

SCHOOL BOARD MEETING –MINUTES

Date: Tuesday 18 August 2020

Venue: School Library

Time: 5.00pm

Invited: Emily Chee (Chair), Andrew Angel (parent member), Kim Batina (parent member), Emma King (parent member), Kim Lawrance (parent member), Morgan O’Shea (parent member), Jane Rowlands (Principal), Mark Walters (Deputy Principal), Jayne Prentice (staff member), Ann Johnston (staff member), Shelley Jenkinson (staff member), Claire Shoebridge (P&C Representative Co-Opted Member)

Apologies: None

Observers: None

Key items and highlights

- **2021 – 2023 Business Planning Committee established**
- **Aboriginal Cultural Standards updated**
- **BYOD Committee established**

TIME	ITEM	ACTION	WHO
5.09pm	<p>Welcome and Governance</p> <p>Meeting opened at 5.09 pm. Refer to list of attendees and apologies above.</p> <p>No new conflicts of interest tabled.</p> <p>MW confirmed and accepted agenda, KB seconded.</p> <p>Minutes from 26 May 2020 meeting were approved by CS and seconded by EK.</p> <p>Emma King confirmed as Deputy Chair/Secretary.</p>		
5.12pm	<p>Principal’s Report</p> <p><i>Documents tabled (prior to meeting):</i></p> <ol style="list-style-type: none"> 1. <i>Principal's report 18 August.docx</i> 2. <i>Principals Report Action framework Aboriginal Cultural Standards13 August</i> 	EC – Logo refresh when will results be shared?	JR responded – Banksia design will be changed and voted on in Aug/Sep

	<p>2020 (1).docx 3. <i>Principal's Report Student Services.docx</i> 4. <i>Parent and Staff COVID survey responses</i> 5. <i>Data review Playground Behaviour Data Term 2 and 3 to date.docx</i></p> <p>School development days approved for 2021.</p> <p>Aboriginal Cultural Standards Update (SJ) – Teachers committee formed in 2019, meeting weekly, Reconciliation Action Plan (RAP), respect of culture focus, grounds and flags (poles and 4 flags to be installed in 2021) are all focus areas.</p>	KB - Chandler Av crossing details?	JR responded this is to be a warden crossing, funding TBC
5.35pm	<p>Finance Management <u>Documents tabled (prior to meeting):</u> 6. <i>Finance Report August.docx</i> 7. <i>OLB 11.08.20.pdf</i></p> <p>Voluntary contributions are slightly down compared to same time last year– approx. 83% paid.</p> <p>Current 621 enrolments, 619 funded as per first census. 2021 projected ~600, lower kindy numbers (3 classes).</p>	Noted	
5.43pm	<p>Business Plan <u>Documents tabled (prior to meeting):</u> 8. <i>Gantt Chart 2018-2020 August 2020 Update.xlsx</i></p> <p>Majority of 2018-2020 business plan strategies completed, small number of items remaining – teacher training on data analysis, staff handbook, staff well-being program (delayed due to COVID).</p> <p>2021-2023 business planning committee has been established; first meeting completed in August.</p>	Noted	
5:47pm	<p>BYOD <u>Documents tabled (prior to meeting):</u> 9. <i>BYOD Timeline Planner [EARLY DRAFT].xlsx</i></p> <p>Sub-Committee formed in August (parents and teachers) and WLPS visit completed (MW, EK, CB).</p> <p>Devices are used regularly in all classrooms as learning tool with teachers training focus (2018-2020).</p> <p>Consultation process has now started, with sub-committee planning survey, engagements and information sessions during 2H 2020 and 2021.</p> <p>New funding model now required, last 4 yrs</p>	Add BYOD sub-committee to T4 2020 agenda	EC

	funded by school and P&C) to get the school to ration of 1:3		
6:20pm	<p>Data Review <u>Documents tabled (prior to meeting):</u> 10. <i>Data Review On Entry Data Presentation 2020 with Alterations.ppt</i></p> <p>Semester 1 attendance report compiled, attendance is very good (above state average).</p> <p>On-entry data update, Department data glitch in assessment data post last board meeting (revised statistics included on latest PowerPoint shared), PP/Y1 affected. Parents of affected students advised</p>	Noted	
6:49pm	<p>P&C Reports & Financials <u>Documents tabled (prior to meeting):</u> 11. <i>School Board P&C Report 200818.docx</i> 12. <i>Collection Rates Vol Cons 2020 - As at 31.07.20.xlsx</i></p> <p>Levies paid increase 70% to date (65% planned for).</p> <p>Decision made by P&C to decrease level of fundraising in 2020 due to COVID, cake stall at athletics carnival will be the only fundraising event in 2020.</p>		
7:10pm	<p>Policy Updates Uniform policy tabled for next meeting.</p> <p>Policy renewal table also tabled for next meeting.</p>		
7:12pm	<p>Board Updates Call for nominations for 2 x 3-year term board nominations will be communicated end of Term 3.</p> <p>Open board meeting Term 4, to include topics: 2021-2023 BP, BYOD.</p> <p>Year 6 2020 graduation planned for Thursday 10 December Churchlands SHS.</p>		
7:17pm	New Business and Parking Lot	None	
7:18pm	Meeting Close		
	<p>2020 Meeting Dates Term 1: Tuesday 26 May - 5pm Term 3: Tuesday 18 August - 5pm Term 4: Tuesday 10 November - 5pm</p>		

BOARD CHAIRPERSON MINUTES CONFIRMATION

Emily Chee

18 August 2020

SIGNED CHAIR

DATE