



Floreat Park Primary School Board

SCHOOL BOARD MEETING –MINUTES

Date: Tuesday 10 November 2020

Venue: School Library

Time: 5.00pm

Invited: Emily Chee (Chair), Andrew Angel (parent member), Kim Batina (parent member), Emma King (Deputy Chair/Secretary), Kim Lawrance (parent member), Morgan O'Shea (parent member), Jane Rowlands (Principal), Mark Walters (Deputy Principal), Jayne Prentice (staff member), Ann Johnston (staff member), Shelley Jenkinson (staff member), Claire Shoebridge (P&C Representative Co-Opted Member)

Apologies: None

Observers: Tracey Daly, Fiona Chen, Santosh Valvi

Key items and highlights

- Open meeting (community members all invited).
- Acknowledgement from the Minister on the excellent 2019 NAPLAN results.
- New FPPS logo approved.
- Updated uniform policy approved.

TIME	ITEM	ACTION	WHO
5.01pm	<p>Welcome and Governance</p> <p>Meeting opened at 5.01pm. Refer to list of attendees and apologies above.</p> <p>No new conflicts of interest tabled.</p> <p>KB confirmed and accepted agenda, MW seconded.</p> <p>Minutes from 18 August 2020 meeting were approved by MW and seconded by CS.</p> <p>Welcome to new 2021 board members Tracey Daly, Santosh Valvi and Su Wu.</p> <p>Emma King confirmed as 2021 Chair and Su Wu as Deputy Chair/Secretary.</p>		
5.05pm	<p>Student Council</p> <p>Not covered, postponed to T1 2021 meeting.</p>		

5.05pm	<p>Principal's Report <u>Documents tabled (prior to meeting):</u> 1. <i>Principal's report 10 November 2020.docx</i></p> <p>Key focus at present is 2021 planning and 2021-2023 business plan.</p> <p>2021 enrolments (599) slightly down from 2020 (606). Final class lists and teacher roles for 2021 will be published via Connect on 11 December (Week 9).</p> <p>New Deputy Principal Matthew Wright has been appointed to start in T1 2021.</p> <p>New FPPS logo approved by board.</p> <p>New website is progressing and on track to be published in 2021.</p> <p>OSH Club is ceasing at FPPS end 2020, disappointing development but this is a financial decision. Noted licensing fee paid to the school was \$13K per year.</p> <p>Emily Chee, Kim Lawrance and Morgan O'Shea all thanked for their time and service on the board.</p>		
5.31pm	<p>Finance Management <u>Documents tabled (prior to meeting):</u> 2. <i>Finance Report November.docx</i> 3. <i>OLB 10.11.20.pdf</i></p> <p>Voluntary contributions are slightly down compared to same time last year– approx. 91% paid.</p> <p>A decrease in sporting licensing fees seen in 2020 during due to COVID, as will the OSH licensing fees in 2021.</p> <p>2021 Charges and Voluntary Contributions (Years K-6) to be approved by board via email in next two weeks.</p>	<p>Add the P&C vol and infrastructure contributions to this spreadsheet.</p> <p>Add Click-view \$6/student to this spreadsheet.</p> <p>Compare to 2020 charges and state % charges.</p> <p>Add Banksia charges after T4 P&C decision.</p>	<p>JR/CS</p> <p>JR/MW</p> <p>JR/MW</p> <p>JR/CS</p>

5.46pm	<p>Business Plan <u>Documents tabled (prior to meeting):</u> 4. 2018-2020 Business Plan Reflection.docx</p> <p>2021-2023 business planning committee has progressed with a first draft of business plan now completed; reviewed with teachers at the T4 PD Day; Jayne and Mark to review and complete final draft for board review/approval.</p> <p>T4 2021 review of 2018-2020 business plan will be completed by board.</p>	Noted	
5:52pm	<p>Future Technology at FPPS</p> <p>Future Technology committee has been established; two meetings have been completed to date.</p> <p>Vision and aims agreed by committee with community, teachers and student's consultation to be completed T4 2020 and into 2021.</p> <p>An increase to the number of devices is the primary goal moving to a 1:1 device ratio (currently at 1:3), the committee will recommend year group, device type and funding model for board approval T3 2021, for start in T1 2022.</p>		
6:21pm	<p>Data Review <u>Documents tabled (prior to meeting):</u> 5. ICAS 2020 B Version (002).ppt</p> <p>Included in the High Distinctions, Floreat students were awarded 5 medals for the top score in Australia. 1 Year 6 Mathematics; 1 Year 6 Spelling; 3 Year 2 Mathematics.</p>	Noted	
6:30pm	<p>P&C Reports & Financials <u>Documents tabled (prior to meeting):</u> 6. School Board P&C Report 201110.docx 7. Collection Rates Vol Cons 2020.xlsx</p> <p>Levies paid increased 95% to date (65% planned for). 90% for infrastructure levy.</p> <p>New school uniform polos with updated logo to be available week 2/3 term 1 2021.</p> <p>Crosswalk on Chandler Ave (school office end) – to be re-counted by Police for Type A class.</p>		
6:49pm	<p>Policy Updates Board endorsed the updated uniform policy.</p> <p>Policy renewal table also tabled for next meeting.</p>	Update policy on school website	JR/CS
6:53pm	New Business and Parking Lot	None	

6:53pm	Meeting Close		
	Proposed 2021 Meeting Dates Term 1: Tuesday 2 March, 5pm Term 2: Tuesday 18 May, 5pm Term 3: Tuesday 17 August, 5pm Term 4: Tuesday 9 November, 5pm		

BOARD CHAIRPERSON MINUTES CONFIRMATION



10 November 2020

SIGNED CHAIR

DATE